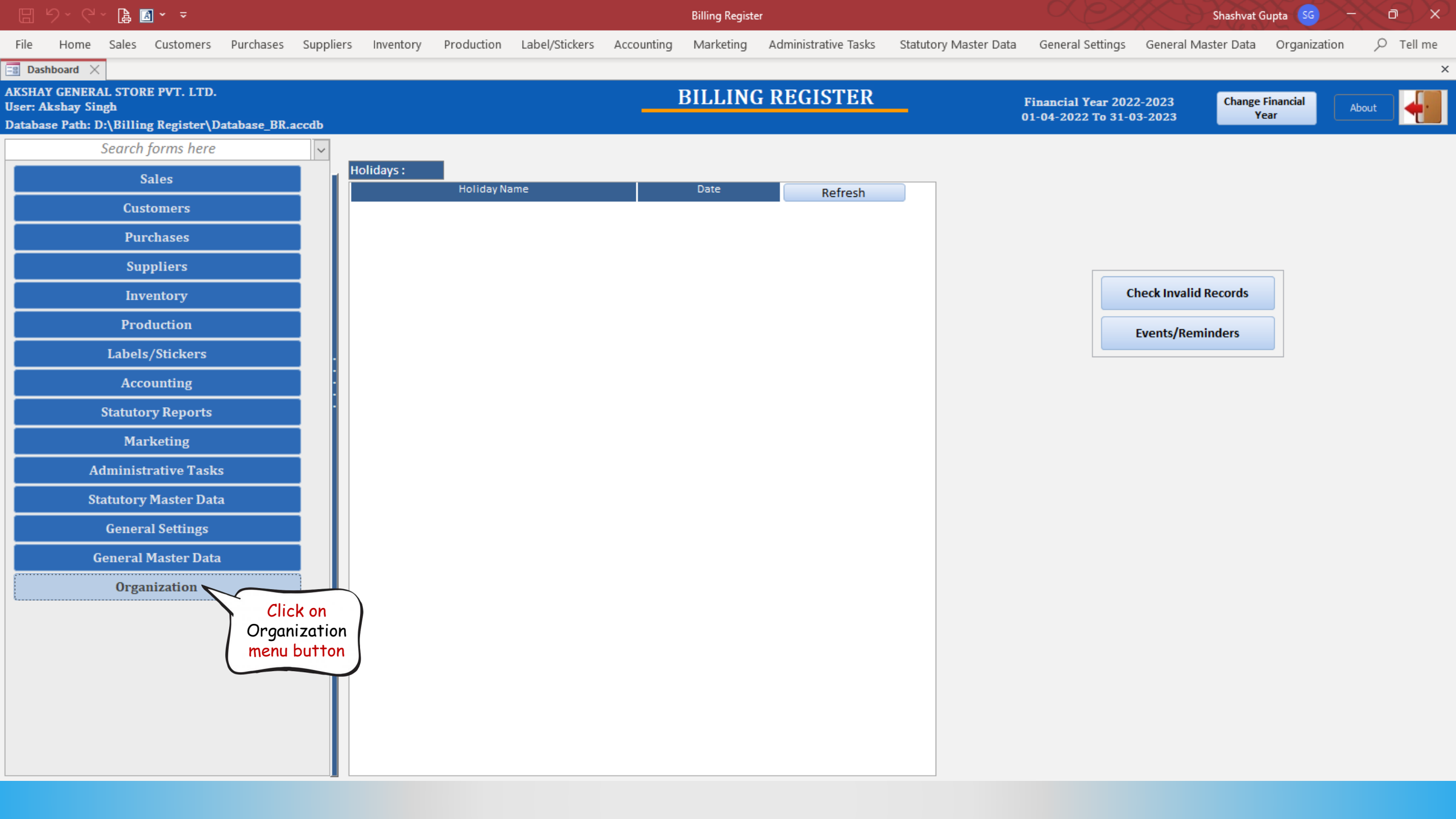
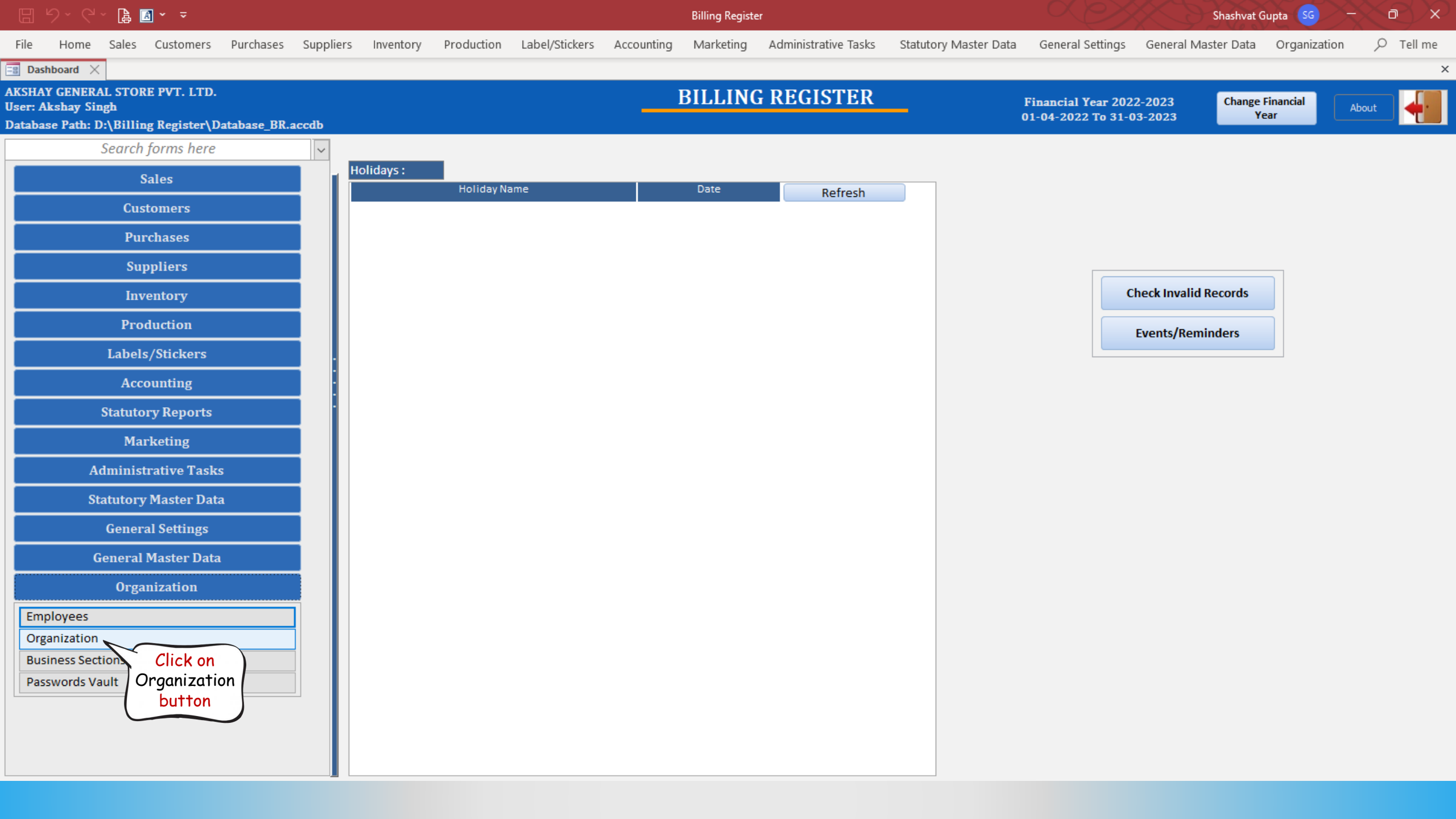
HOW TO SET UP ORGANIZATION IN BILLING REGISTER?


Billing Register
Shashvat Gupta
File
Home
Sales
Customers
Purchases
Suppliers
Inventory
Production
Label/Stickers
Accounting
Marketing
Administrative Tasks
Statutory Master Data
General Settings
General Master Data
Organization
Tell me
Dashboard
AKSHAY GENERAL STORE PVT. LTD.
User: Akshay Singh
Database Path: D:\Billing Register\Database_BR.accdb
BILLING REGISTER
Financial Year 2022-2023
01-04-2022 To 31-03-2023
Change Financial Year
About
Search forms here
Sales
Customers
Purchases
Suppliers
Inventory
Production
Labels/Stickers
Accounting
Statutory Reports
Marketing
Administrative Tasks
Statutory Master Data
General Settings
General Master Data
Organization
Click on Organization menu button
Holidays :
Holiday Name
Date
Refresh
Check Invalid Records
Events/Reminders


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
AKSHAY GENERAL STORE PVT. LTD.
User: Akshay Singh
Database Path: D:\Billing Register\Database_BR.accdb
BILLING REGISTER
Financial Year 2022-2023
01-04-2022 To 31-03-2023
Change Financial Year
About
Search forms here
Sales
Customers
Purchases
Suppliers
Inventory
Production
Labels/Stickers
Accounting
Statutory Reports
Marketing
Administrative Tasks
Statutory Master Data
General Settings
General Master Data
Organization
Employees
Organization
Business Sections
Passwords Vault
Click on Organization button
Holidays :
Holiday Name
Date
Refresh
Check Invalid Records
Events/Reminders

ORGANIZATION

Basic Details | Report Header

Basic Details :

Organization Full Name	Akshay General Store Pvt. Ltd.
^ Organization Type	Proprietorship
Date of Incorporation:	
Nature Of Business	General Store

Contact Details :

Complete Address	C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
City	
District	
State	Uttar Pradesh
PIN Code	201305
Country	India
^ WebSite:	
System Language/Script	English - India
Main Contact	Akshay Singh

Communication Details (Phone/Email ID) :

^ Type	Contact Number / ID	Default
Email	akshay2468@gmail.com	☑
Phone	999-888-7770	☑
Phone	824-932-1578	☐

Licenses / Certification :

Name	Number / ID	Issuing Authority	^ Issue Date	^ Expiry Date

Attributes :

Attribute Name	Attribute Value	^ Description	Sort Order

The organization details which we entered while setting up Billing Register initially is already present in this form.

We can add more info or change existing data here.

ORGANIZATION

Basic Details | Report Header

Basic Details :

Organization Full Name	Akshay General Store Pvt. Ltd
^ Organization Type	Proprietorship
Date of Incorporation:	
Nature Of Business	General Store

Contact Details :

Complete Address	C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
City	
District	
State	Uttar Pradesh
PIN Code	201305
Country	India
^ WebSite:	
System Language/Script	English - India
Main Contact	Akshay Singh

Communication Details (Phone/Email ID) :

^ Type	Contact Number / ID	Default
Email	akshay2468@gmail.com	☑
Phone	999-888-7770	☑
Phone	824-932-1578	☐

Licenses / Certification :

Name	Number / ID	Issuing Authority	^ Issue Date	^ Expiry Date

Attributes :

Attribute Name	Attribute Value	^ Description	Sort Order

There are 2 tabs here:
1) Basic Details
2) Report Header
We'll go through Basic Details first and then Report Header.

ORGANIZATION

Basic Details | Report Header

Basic Details :

Organization Full Name	Akshay General Store Pvt. Ltd.
^ Organization Type	Proprietorship
Date of Incorporation:	
Nature Of Business	General Store

Contact Details :

Complete Address	C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
City	
District	
State	Uttar Pradesh
PIN Code	201305
Country	India
^ WebSite:	
System Language/Script	English - India
Main Contact	Akshay Singh

Communication Details (Phone/Email ID) :

^ Type	Contact Number / ID	Default
Email	akshay2468@gmail.com	☑
Phone	999-888-7770	☑
Phone	824-932-1578	☐

Licenses / Certification :

Name	Number / ID	Issuing Authority	^ Issue Date	^ Expiry Date

Attributes :

Attribute Name	Attribute Value	^ Description	Sort Order

ORGANIZATION

Basic Details | Report Header

Basic Details :

Organization Full Name	Akshay General Store Pvt. Ltd.
^ Organization Type	Proprietorship
Date of Incorporation:	
Nature Of Business	General Store

Contact Details :

Complete Address	C-4/5, Savitri Market, Secto
City	
District	
State	Uttar Pradesh
PIN Code	201305
Country	India
^ WebSite:	
System Language/Script	English - India
Main Contact	Akshay Singh

Add Date of Incorporation. You can enter the date manually or use the date-picker.

Communication Details (Phone/Email ID) :

^ Type	Contact Number / ID	Default
Email	akshay2468@gmail.com	☑
Phone	999-888-7770	☑
Phone	824-932-1578	☐
		☐

es / Certification :

me	Number / ID	Issuing Authority	^ Issue Date	^ Expiry Date	
					Delete

Attributes :

Attribute Name	Attribute Value	^ Description	Sort Order	
			100	Delete

ORGANIZATION

Basic Details | Report Header

Basic Details :

Organization Full Name	Akshay General Store Pvt. Ltd.
^ Organization Type	Proprietorship
Date of Incorporation:	12-05-2016
Nature Of Business	General Store

Contact Details :

Complete Address	C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
City	Noida
District	GB Nagar
State	Uttar Pradesh
PIN Code	201305
Country	India
^ WebSite:	www.akshay-general.in
System Language/Script	English - India
Main Contact	Akshay Singh

Communication Details (Phone/Email ID) :

^ Type	Contact Number / ID	Default
Email	akshay2468@gmail.com	☑
Phone	999-888-7770	☑
Phone	824-932-1578	☐
		☐

Licenses / Certification :

Name	Number / ID	Issuing Authority	^ Issue Date	^ Expiry Date	
					Delete

Attri...

Attri...	Attribute Value	^ Description	Sort Order	
			100	Delete

We filled a few details like City and Website as these were missing.

Tip:

Wherever you see a ^ symbol, you can double-click for extra functionality.

ORGANIZATION

Basic Details | Report Header

Basic Details :

Organization Full Name	Akshay General Store Pvt. Ltd.
^ Organization Type	Proprietorship
Date of Incorporation:	12-05-2016
Nature Of Business	General Store

Contact Details :

Complete Address	C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
City	Noida
District	GB Nagar
State	Uttar Pradesh
PIN Code	201305
Country	India
^ WebSite:	www.akshay-general.in
System Language/Script	English - India
Main Contact	Akshay Singh

Communication Details (Phone/Email ID) :

^ Type	Contact Number / ID	Default
Email	akshay2468@gmail.com	☑
Phone	999-888-7770	☑
Phone	824-932-1578	☐
		☐

Email
Facebook
Fax
Gtalk
LinkedIn
Phone
Skype
Twitter
YahooMessanger

Let's add a new Phone number

ID	Issuing Authority	^ Issue Date	^ Expiry Date	
				Delete

Attributes :

Attribute Name	Attribute Value	^ Description	Sort Order	
			100	Delete

ORGANIZATION

Basic Details | Report Header

Basic Details :

Organization Full Name	Akshay General Store Pvt. Ltd.
^ Organization Type	Proprietorship
Date of Incorporation:	12-05-2016
Nature Of Business	General Store

Contact Details :

Complete Address	C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
City	Noida
District	GB Nagar
State	Uttar Pradesh
PIN Code	201305
Country	India
^ WebSite:	www.akshay-general.in
System Language/Script	English - India
Main Contact	Akshay Singh

Communication Details (Phone/Email ID) :

^ Type	Contact Number / ID	Default
Email	akshay2468@gmail.com	☑
Phone	999-888-7770	☑
Phone	824-932-1578	☐
Phone	847-955-4661	☐
		☐

Licenses / Certification :

Name	Number / ID	Issuing Authority	^ Issue Date	^ Expiry Date	
					Delete

Now let's add a new License

Attributes :

Attribute Name	Attribute Value	^ Description	Sort Order	
			100	Delete

ORGANIZATION

Basic Details | Report Header

Basic Details :

Organization Full Name	Akshay General Store Pvt. Ltd.
^ Organization Type	Proprietorship
Date of Incorporation:	12-05-2016
Nature Of Business	General Store

Contact Details :

Complete Address	C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
City	Noida
District	GB Nagar
State	Uttar Pradesh
PIN Code	201305
Country	India
^ WebSite:	www.akshay-general.in
System Language/Script	English - India
Main Contact	Akshay Singh

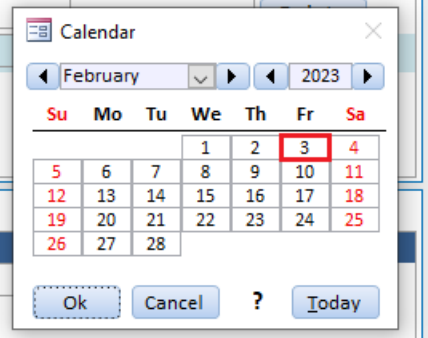
Communication Details (Phone/Email ID) :

^ Type	Contact Number / ID	Default
Phone	999-888-7770	☑
Phone	824-932-1578	☐
Phone	847-955-4661	☐
		☐

Licenses / Certification :

Name	Number / ID	Issuing Authority	^ Issue Date	^ Expiry Date
Trade License	8447558146206	Municipal Corporation, Noida		

To add an Issue Date or Expiry Date, you can do so manually or Double-click to use the date-picker (remember the ^ symbol tip?)



Attributes :

Attribute Name	Attribute Value	^ Description

ORGANIZATION

Basic Details | Report Header

Basic Details :

Organization Full Name	Akshay General Store Pvt. Ltd.
^ Organization Type	Proprietorship
Date of Incorporation:	12-05-2016
Nature Of Business	General Store

Contact Details :

Complete Address	C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
City	Noida
District	GB Nagar
State	Uttar Pradesh
PIN Code	201305
Country	India
^ WebSite:	www.akshay-general.in
System Language/Script	English - India
Main Contact	Akshay Singh

Communication Details (Phone/Email ID) :

^ Type	Contact Number / ID	Default
Phone	999-888-7770	☑
Phone	824-932-1578	☐
Phone	847-955-4661	☐
		☐

Licenses / Certification :

Name	Number / ID	Issuing Authority	^ Issue Date	^ Expiry Date	
Trade License	8447558146206	Municipal Corporation, Noida	13-05-2016	12-05-2025	Delete
					Delete

Attributes :

Attribute Name	Attribute Value	^ Description	Sort Order	
			100	Delete

Let's try to add an Attribute here. It's optional, but you would now know where to add a new custom field if you need it.

ORGANIZATION

Basic Details | Report Header

Basic Details :

Organization Full Name	Akshay General Store Pvt. Ltd.
^ Organization Type	Proprietorship
Date of Incorporation:	12-05-2016
Nature Of Business	General Store

Contact Details :

Complete Address	C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
City	Noida
District	GB Nagar
State	Uttar Pradesh
PIN Code	201305
Country	India
^ WebSite:	www.akshay-general.in
System Language/Script	English - India
Main Contact	Akshay Singh

Communication Details (Phone/Email ID) :

^ Type	Contact Number / ID	Default
Phone	999-888-7770	☑
Phone	824-932-1578	☐
Phone	847-955-4661	☐
		☐

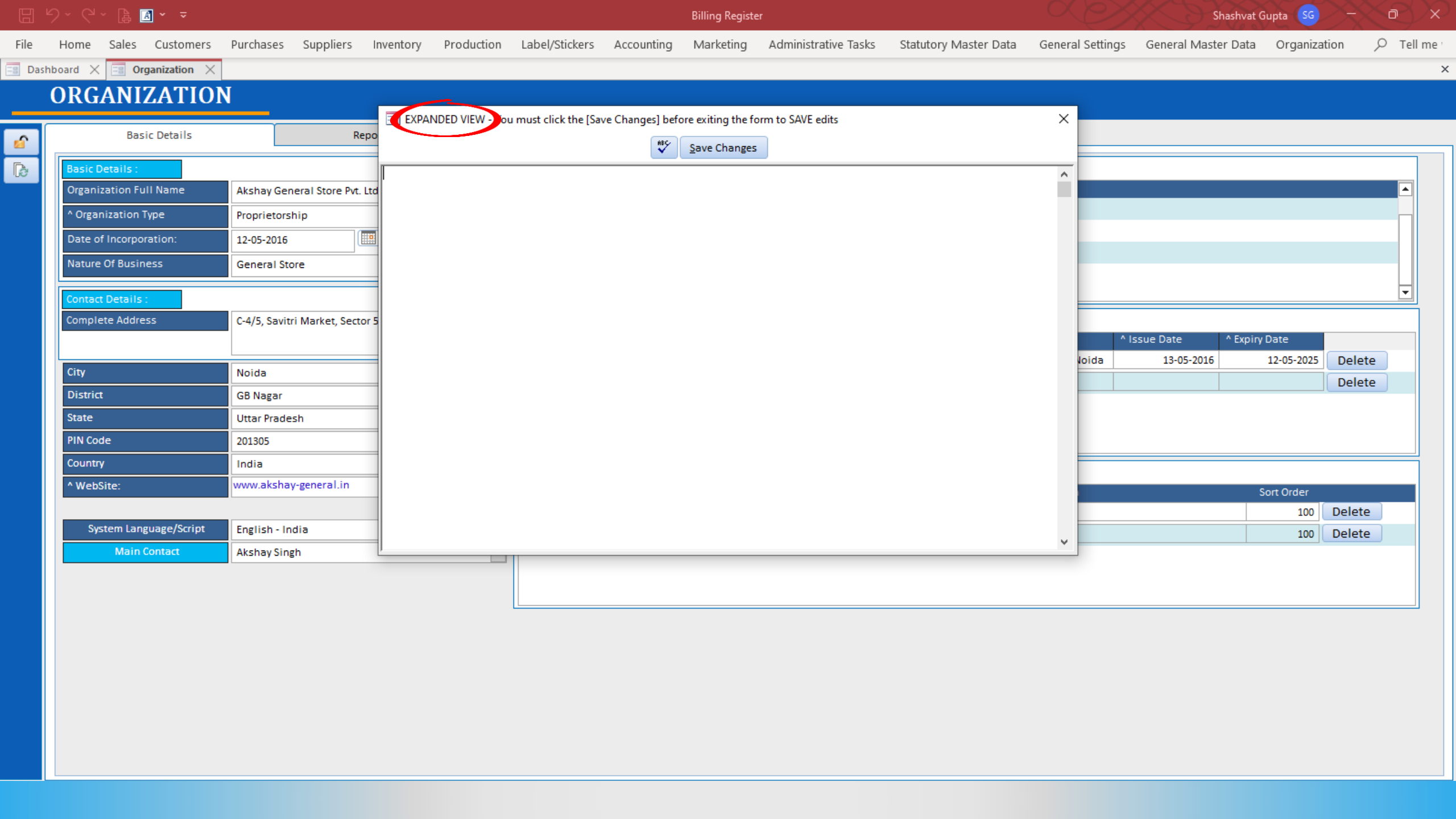
Licenses / Certification :

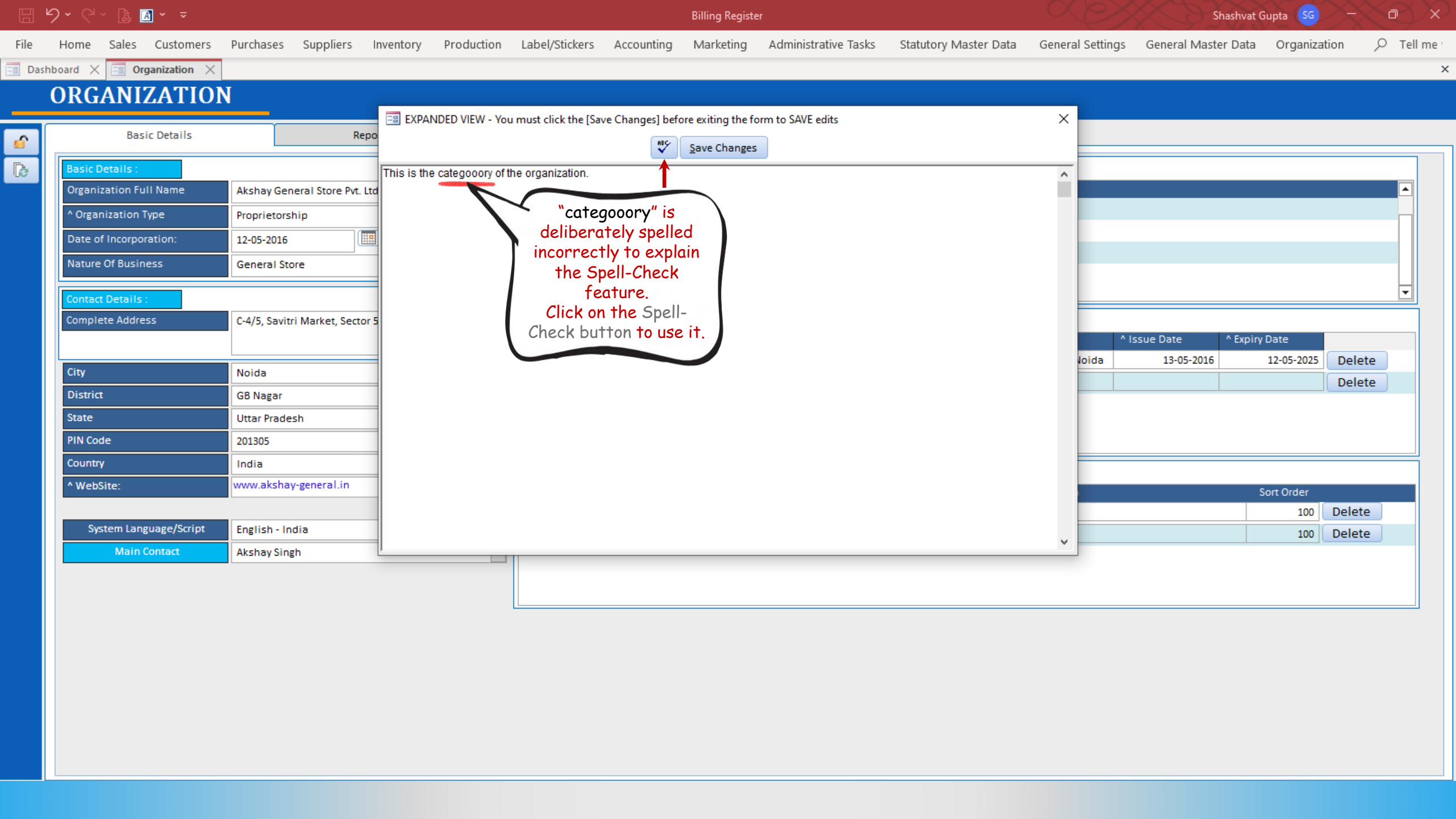
Name	Number / ID	Issuing Authority	^ Issue Date	^ Expiry Date	
Trade License	8447558146206	Municipal Corporation, Noida	13-05-2016	12-05-2025	Delete
					Delete

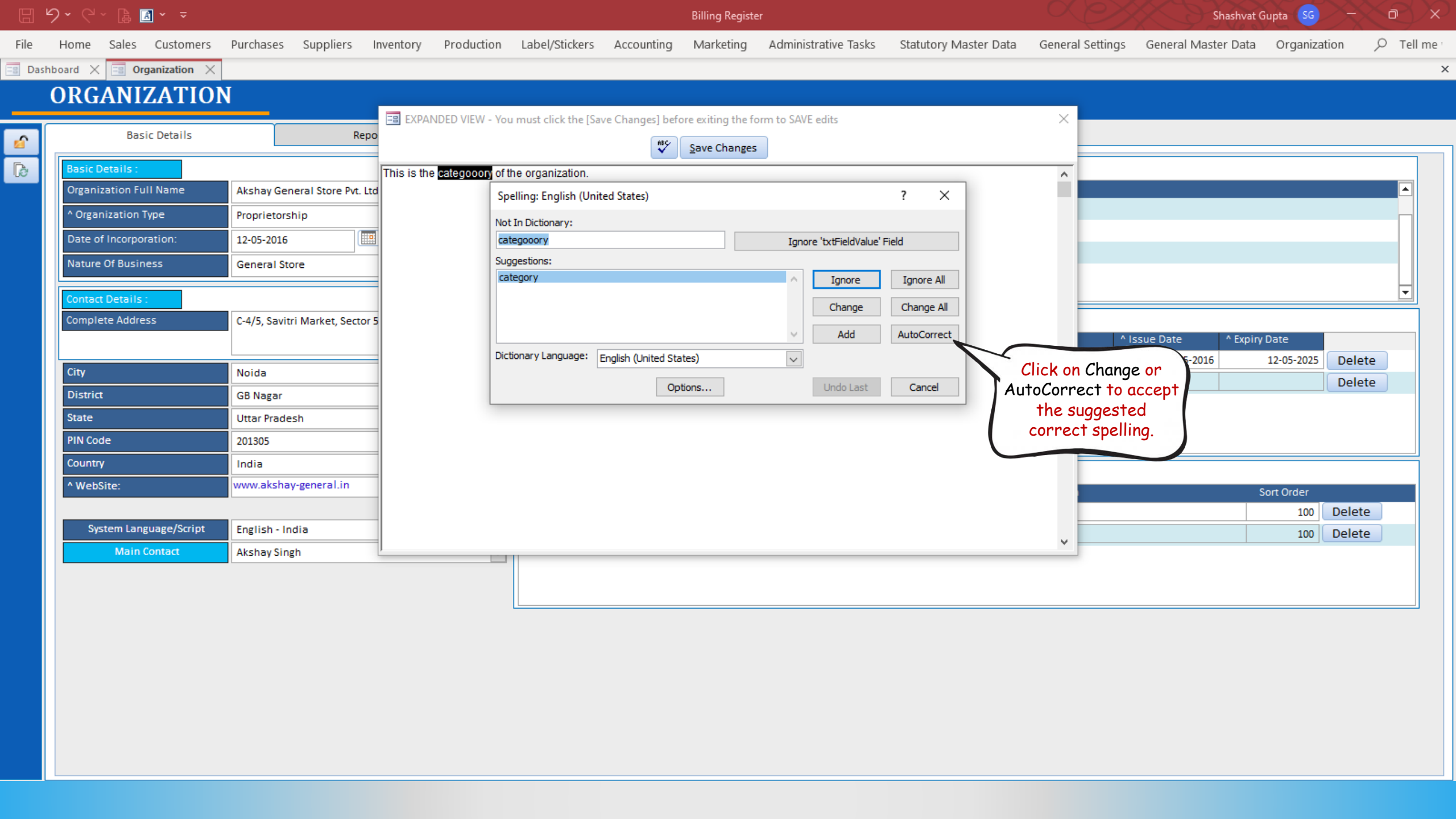
Attributes :

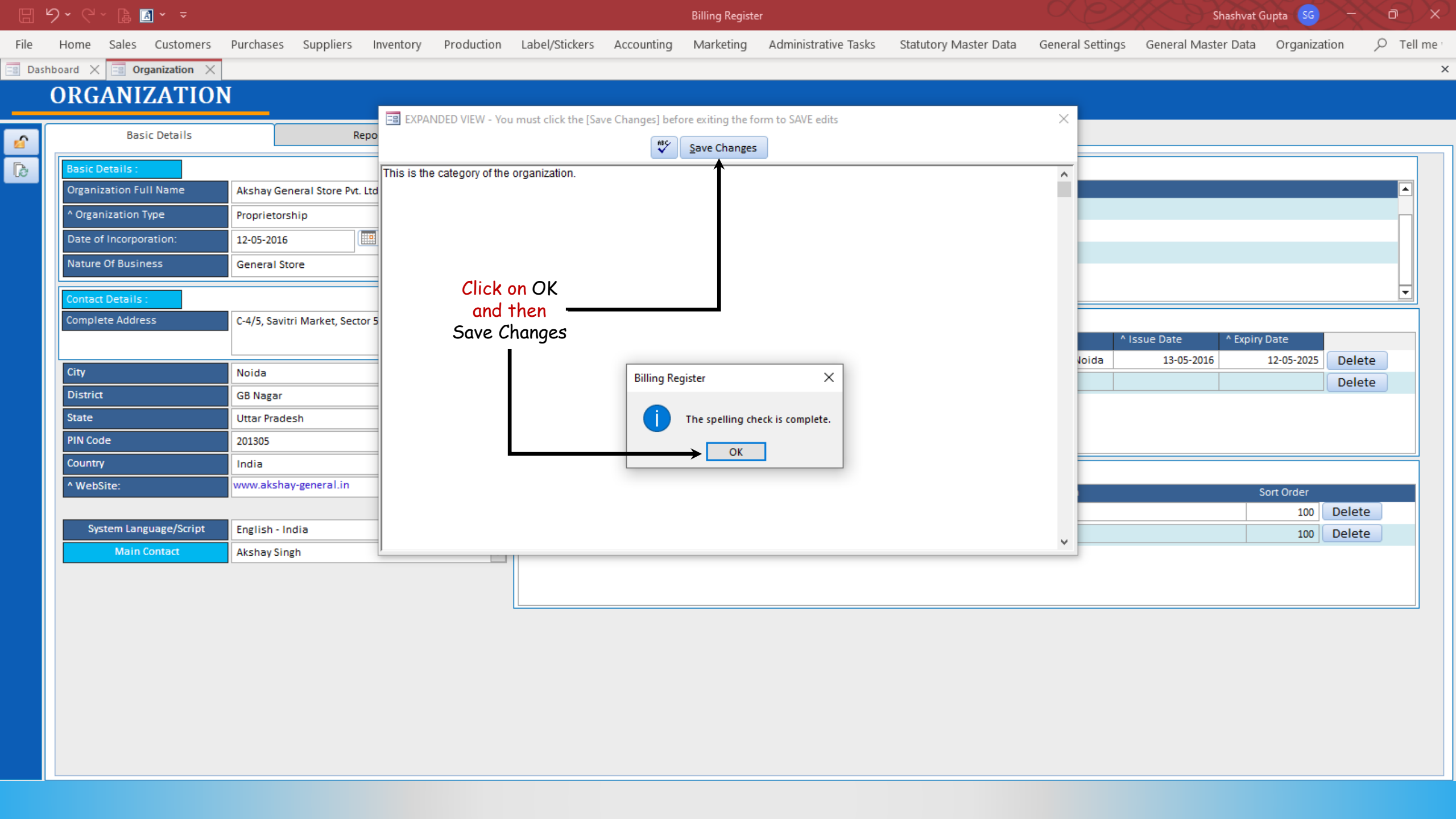
Attribute Name	Attribute Value	^ Description	Sort Order	
Category	Small & Medium Enterprise		100	Delete
				Delete

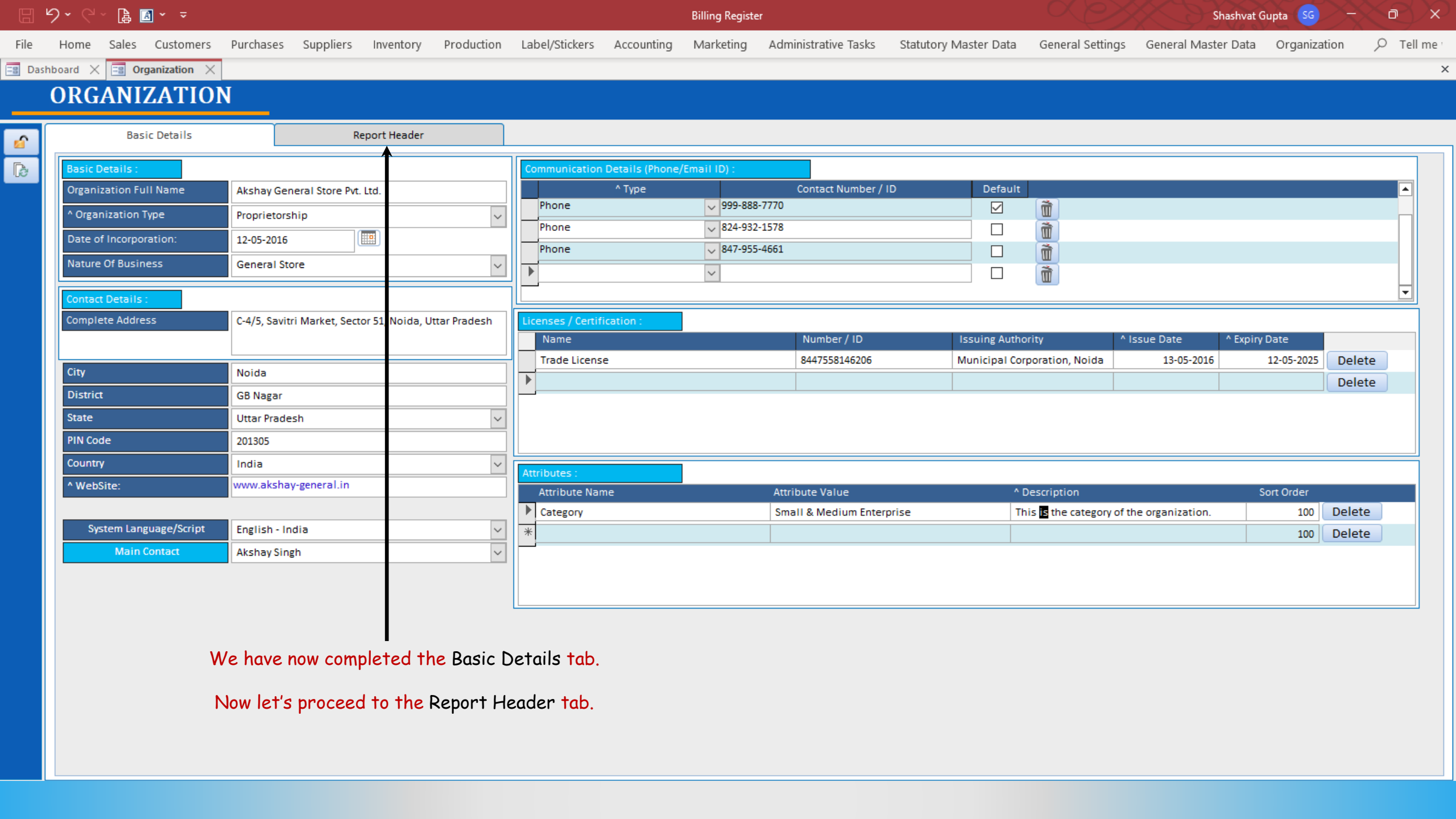
Enter the Description right here or double-click to open the expanded window and type a long description.

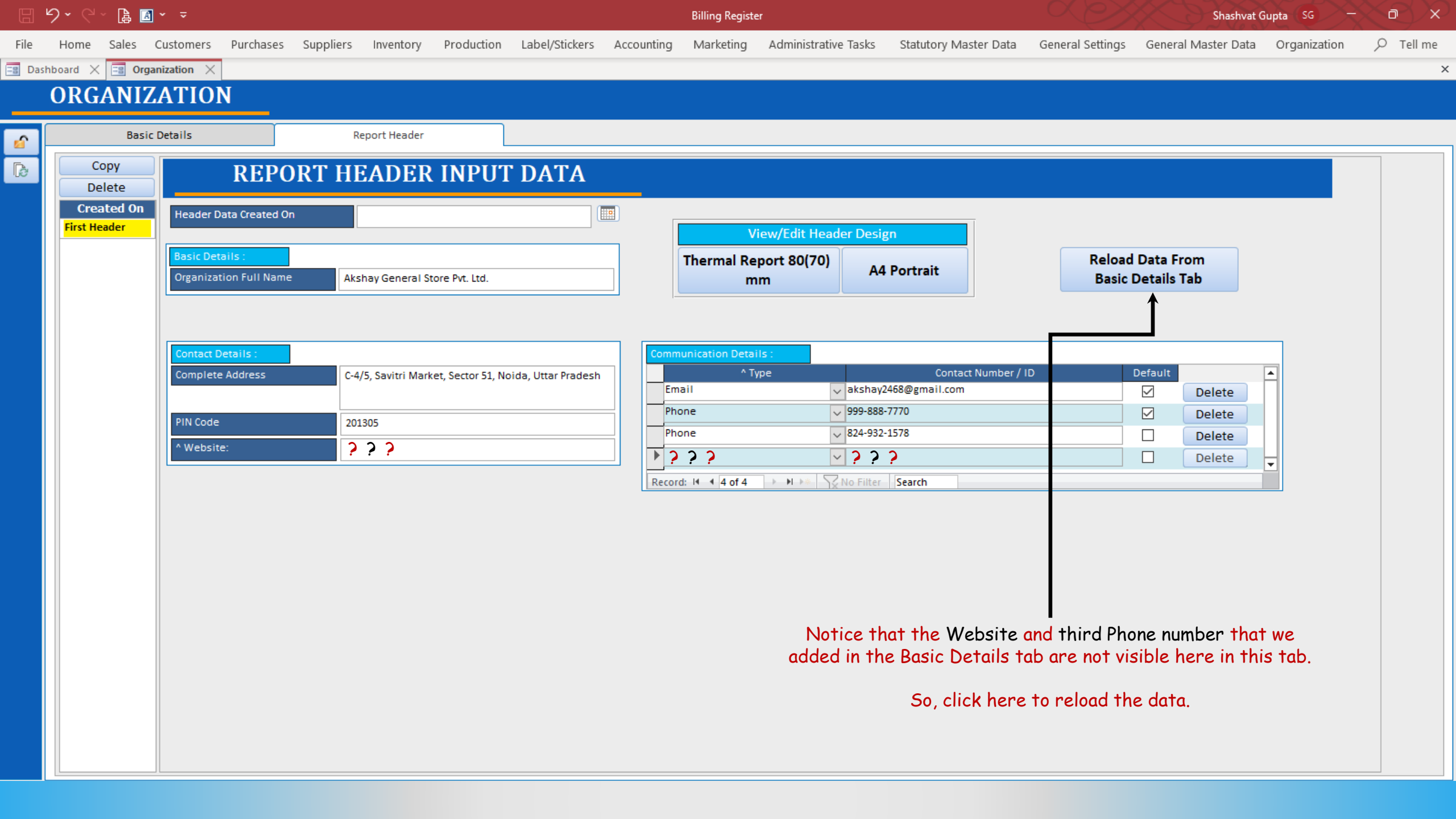

Billing Register
Shashvat Gupta
File
Home
Sales
Customers
Purchases
Suppliers
Inventory
Production
Label/Stickers
Accounting
Marketing
Administrative Tasks
Statutory Master Data
General Settings
General Master Data
Organization
Tell me
Dashboard
Organization
ORGANIZATION
EXPANDED VIEW - You must click the [Save Changes] before exiting the form to SAVE edits
Save Changes
Basic Details
Basic Details :
Organization Full Name
Akshay General Store Pvt. Ltd
^ Organization Type
Proprietorship
Date of Incorporation:
12-05-2016
Nature Of Business
General Store
Contact Details :
Complete Address
C-4/5, Savitri Market, Sector 5
City
Noida
District
GB Nagar
State
Uttar Pradesh
PIN Code
201305
Country
India
^ WebSite:
www.akshay-general.in
System Language/Script
English - India
Main Contact
Akshay Singh
^ Issue Date
^ Expiry Date
13-05-2016
12-05-2025
Delete
Delete
Sort Order
100
Delete
100
Delete


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
ORGANIZATION
Basic Details
Basic Details :
Organization Full Name
Akshay General Store Pvt. Ltd
^ Organization Type
Proprietorship
Date of Incorporation:
12-05-2016
Nature Of Business
General Store
Contact Details :
Complete Address
C-4/5, Savitri Market, Sector 5
City
Noida
District
GB Nagar
State
Uttar Pradesh
PIN Code
201305
Country
India
^ WebSite:
www.akshay-general.in
System Language/Script
English - India
Main Contact
Akshay Singh
EXPANDED VIEW - You must click the [Save Changes] before exiting the form to SAVE edits
Save Changes
This is the categooory of the organization.
"categooory" is deliberately spelled incorrectly to explain the Spell-Check feature.
Click on the Spell-Check button to use it.
^ Issue Date
^ Expiry Date
13-05-2016
12-05-2025
Delete
Delete
Sort Order
100
Delete
100
Delete


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
ORGANIZATION
Basic Details
Basic Details :
Organization Full Name
Akshay General Store Pvt. Ltd
^ Organization Type
Proprietorship
Date of Incorporation:
12-05-2016
Nature Of Business
General Store
Contact Details :
Complete Address
C-4/5, Savitri Market, Sector 5
City
Noida
District
GB Nagar
State
Uttar Pradesh
PIN Code
201305
Country
India
^ WebSite:
www.akshay-general.in
System Language/Script
English - India
Main Contact
Akshay Singh
EXPANDED VIEW - You must click the [Save Changes] before exiting the form to SAVE edits
Save Changes
This is the categooory of the organization.
Spelling: English (United States)
Not In Dictionary:
categooory
Ignore 'txtFieldValue' Field
Suggestions:
category
Ignore
Ignore All
Change
Change All
Add
AutoCorrect
Dictionary Language:
English (United States)
Options...
Undo Last
Cancel
Click on Change or AutoCorrect to accept the suggested correct spelling.
^ Issue Date
^ Expiry Date
12-05-2025
Delete
Sort Order
100
Delete


Billing Register
Shashvat Gupta
File
Home
Sales
Customers
Purchases
Suppliers
Inventory
Production
Label/Stickers
Accounting
Marketing
Administrative Tasks
Statutory Master Data
General Settings
General Master Data
Organization
Tell me
Dashboard
Organization
ORGANIZATION
Basic Details
Basic Details :
Organization Full Name
Akshay General Store Pvt. Ltd
^ Organization Type
Proprietorship
Date of Incorporation:
12-05-2016
Nature Of Business
General Store
Contact Details :
Complete Address
C-4/5, Savitri Market, Sector 5
City
Noida
District
GB Nagar
State
Uttar Pradesh
PIN Code
201305
Country
India
^ WebSite:
www.akshay-general.in
System Language/Script
English - India
Main Contact
Akshay Singh
EXPANDED VIEW - You must click the [Save Changes] before exiting the form to SAVE edits
Save Changes
This is the category of the organization.
Click on OK
and then
Save Changes
Billing Register
The spelling check is complete.
OK
^ Issue Date
^ Expiry Date
13-05-2016
12-05-2025
Delete
Delete
Sort Order
100
Delete
100
Delete


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
ORGANIZATION
Basic Details
Report Header
Basic Details :
Organization Full Name
Akshay General Store Pvt. Ltd.
^ Organization Type
Proprietorship
Date of Incorporation:
12-05-2016
Nature Of Business
General Store
Contact Details :
Complete Address
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
City
Noida
District
GB Nagar
State
Uttar Pradesh
PIN Code
201305
Country
India
^ WebSite:
www.akshay-general.in
System Language/Script
English - India
Main Contact
Akshay Singh
Communication Details (Phone/Email ID) :
^ Type
Contact Number / ID
Default
Phone
999-888-7770
Phone
824-932-1578
Phone
847-955-4661
Licenses / Certification :
Name
Number / ID
Issuing Authority
^ Issue Date
^ Expiry Date
Trade License
8447558146206
Municipal Corporation, Noida
13-05-2016
12-05-2025
Delete
Delete
Attributes :
Attribute Name
Attribute Value
^ Description
Sort Order
Category
Small & Medium Enterprise
This is the category of the organization.
100
Delete
100
Delete
We have now completed the Basic Details tab.
Now let's proceed to the Report Header tab.


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
ORGANIZATION
Basic Details
Report Header
Copy
Delete
Created On
First Header
REPORT HEADER INPUT DATA
Header Data Created On
Basic Details :
Organization Full Name
Akshay General Store Pvt. Ltd.
View/Edit Header Design
Thermal Report 80(70) mm
A4 Portrait
Reload Data From Basic Details Tab
Contact Details :
Complete Address
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
PIN Code
201305
^ Website:
? ? ?
Communication Details :
^ Type
Contact Number / ID
Default
Email
akshay2468@gmail.com
Phone
999-888-7770
Phone
824-932-1578
Delete
Record: 4 of 4
No Filter
Search
Notice that the Website and third Phone number that we added in the Basic Details tab are not visible here in this tab.
So, click here to reload the data.

ORGANIZATION

Basic Details | Report Header

Copy
Delete
Created On
First Header

REPORT HEADER INPUT DATA

Header Data Created On

Basic Details :
Organization Full Name: Akshay General Store Pvt. Ltd.

View/Edit Header Design
Thermal Report 80(70) mm | A4 Portrait

Reload Data From Basic Details Tab

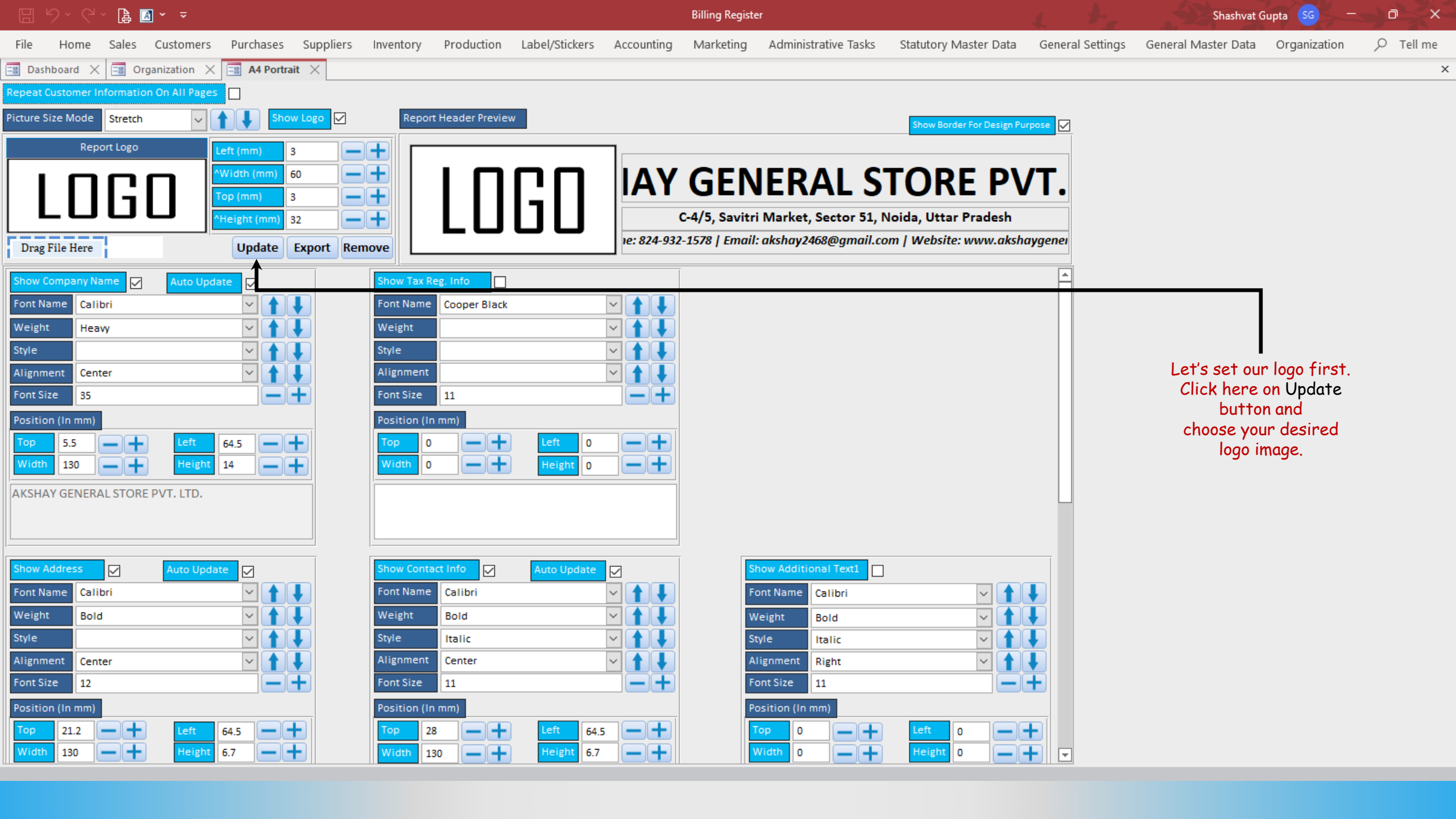
Let's first setup & design the A4 Portrait, then we will go for Thermal Report 80(70) mm

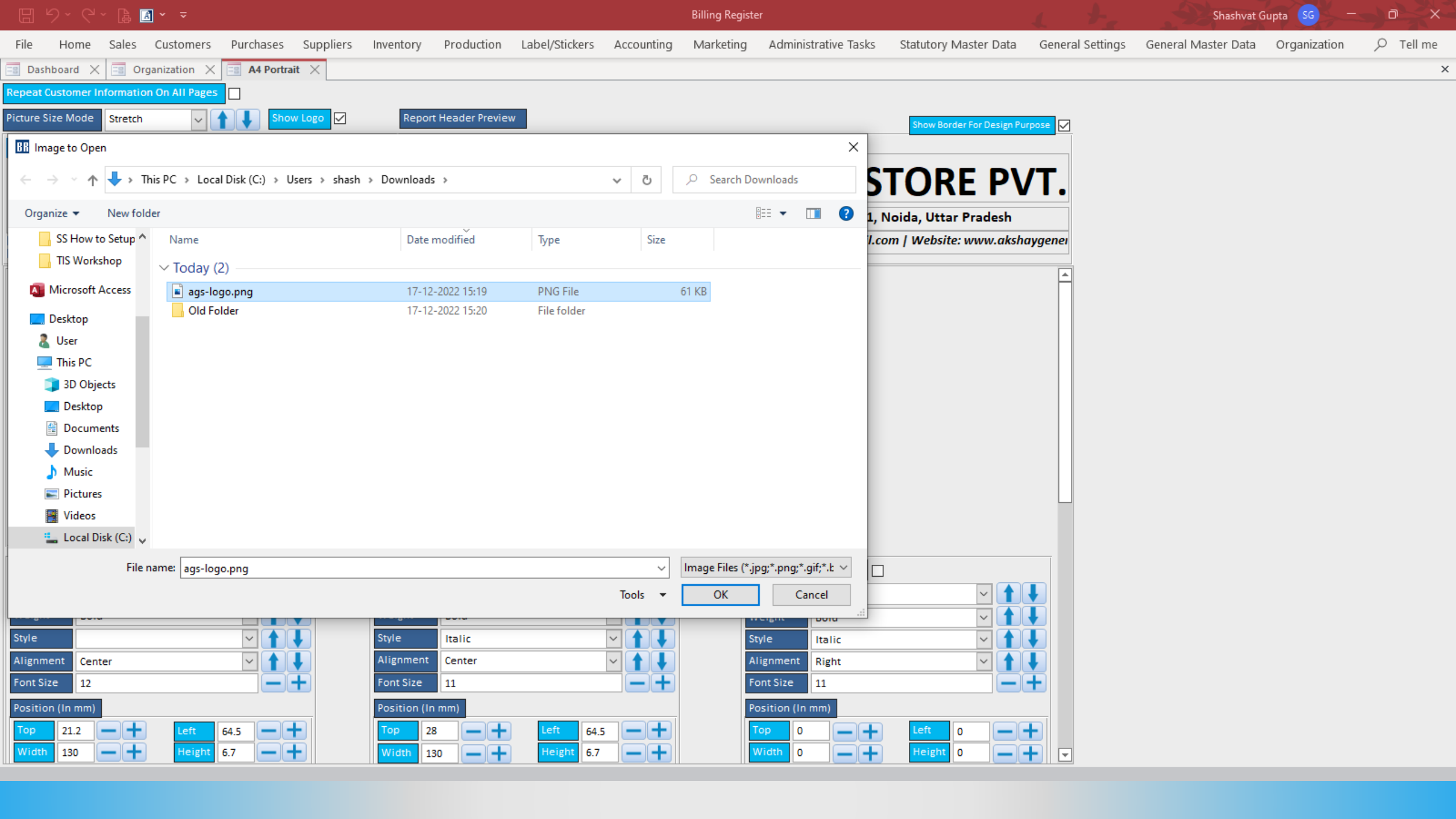
Contact Details :
Complete Address: C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
PIN Code: 201305
^ Website: www.akshay-general.in

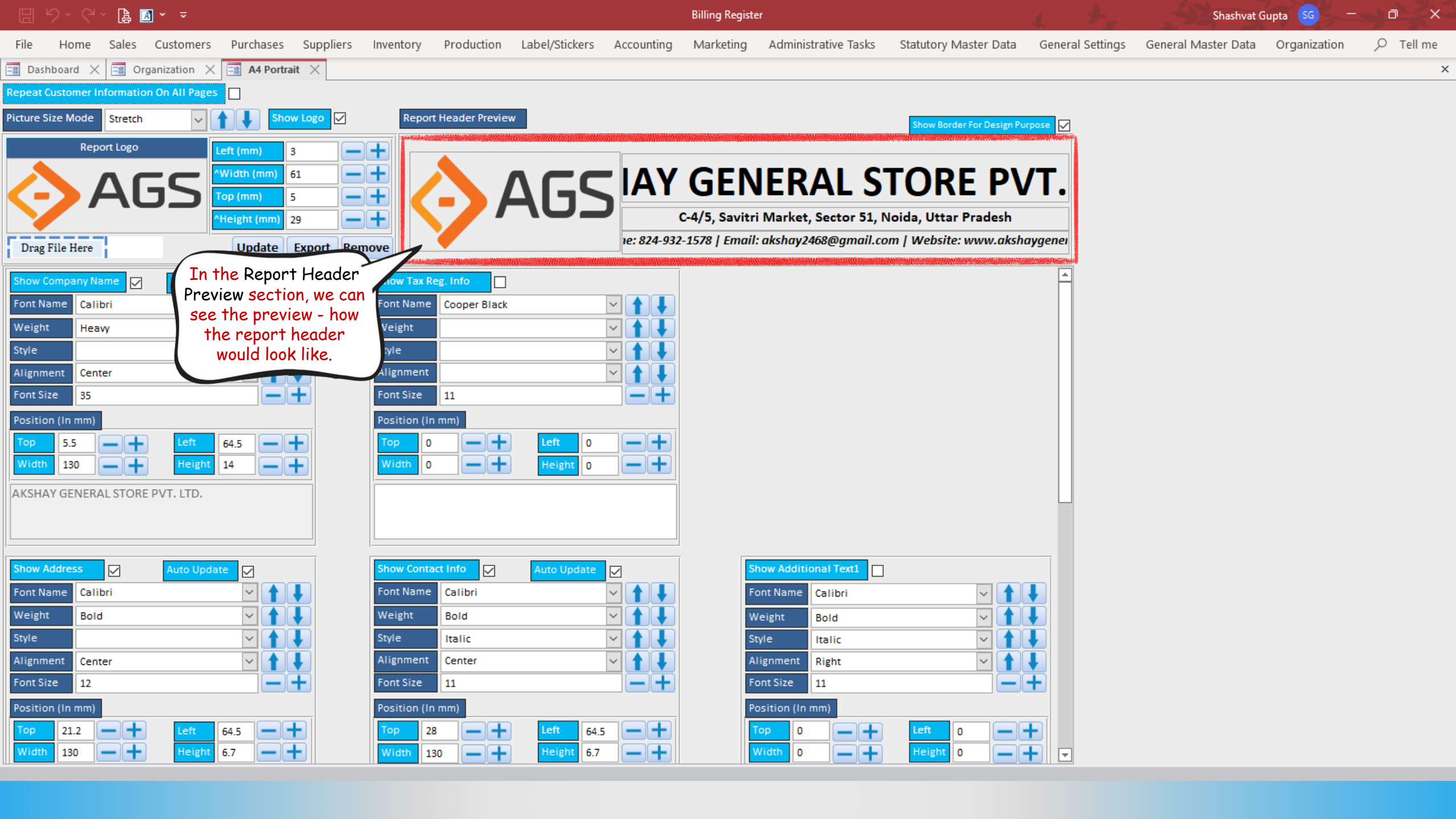
Communication Details :

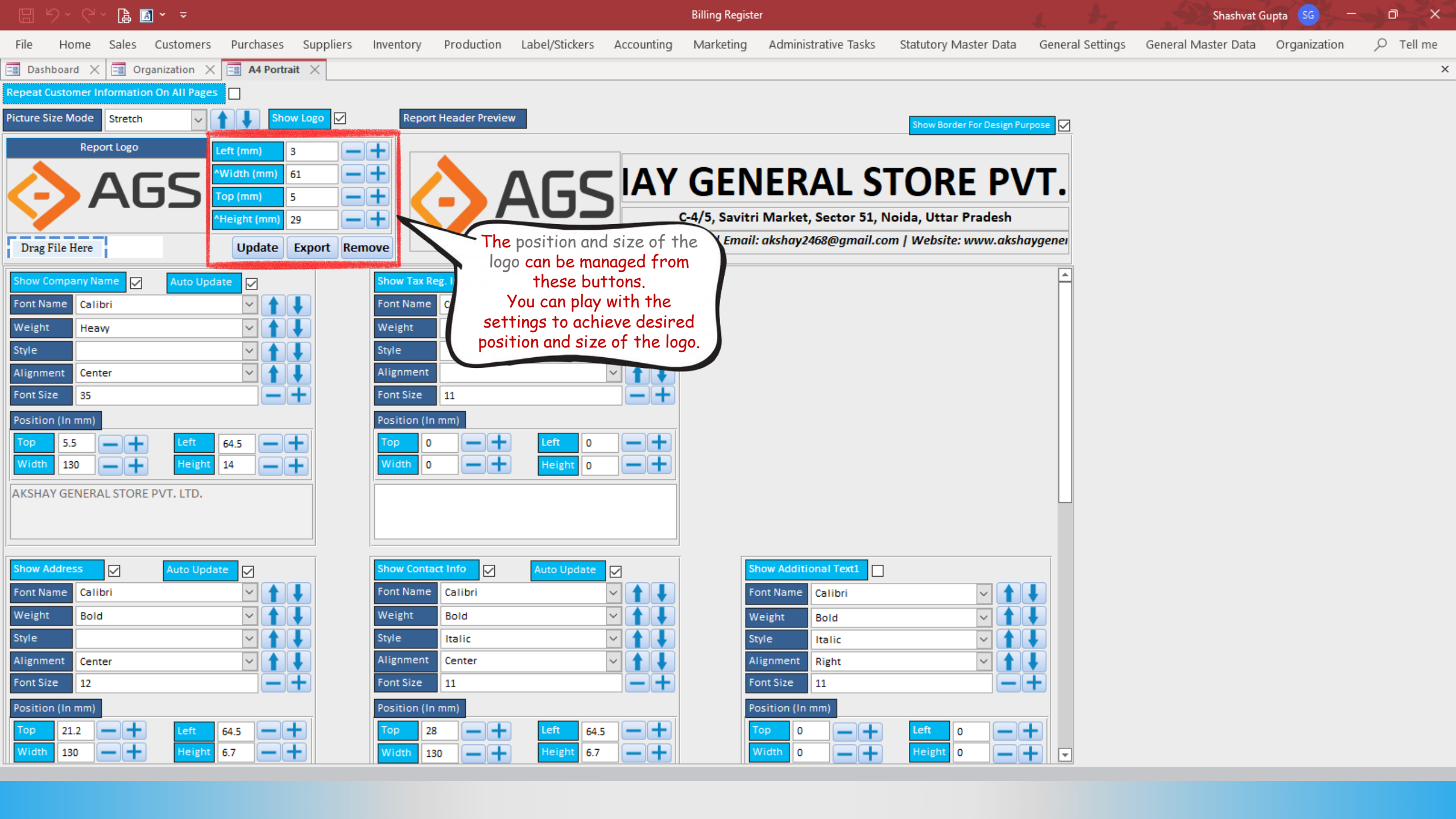
^ Type	Conta		
Email	akshay2468@gmail.cor		Delete
Phone	999-888-7770		Delete
Phone	824-932-1578	☐	Delete
Phone	847-955-4661	☐	Delete

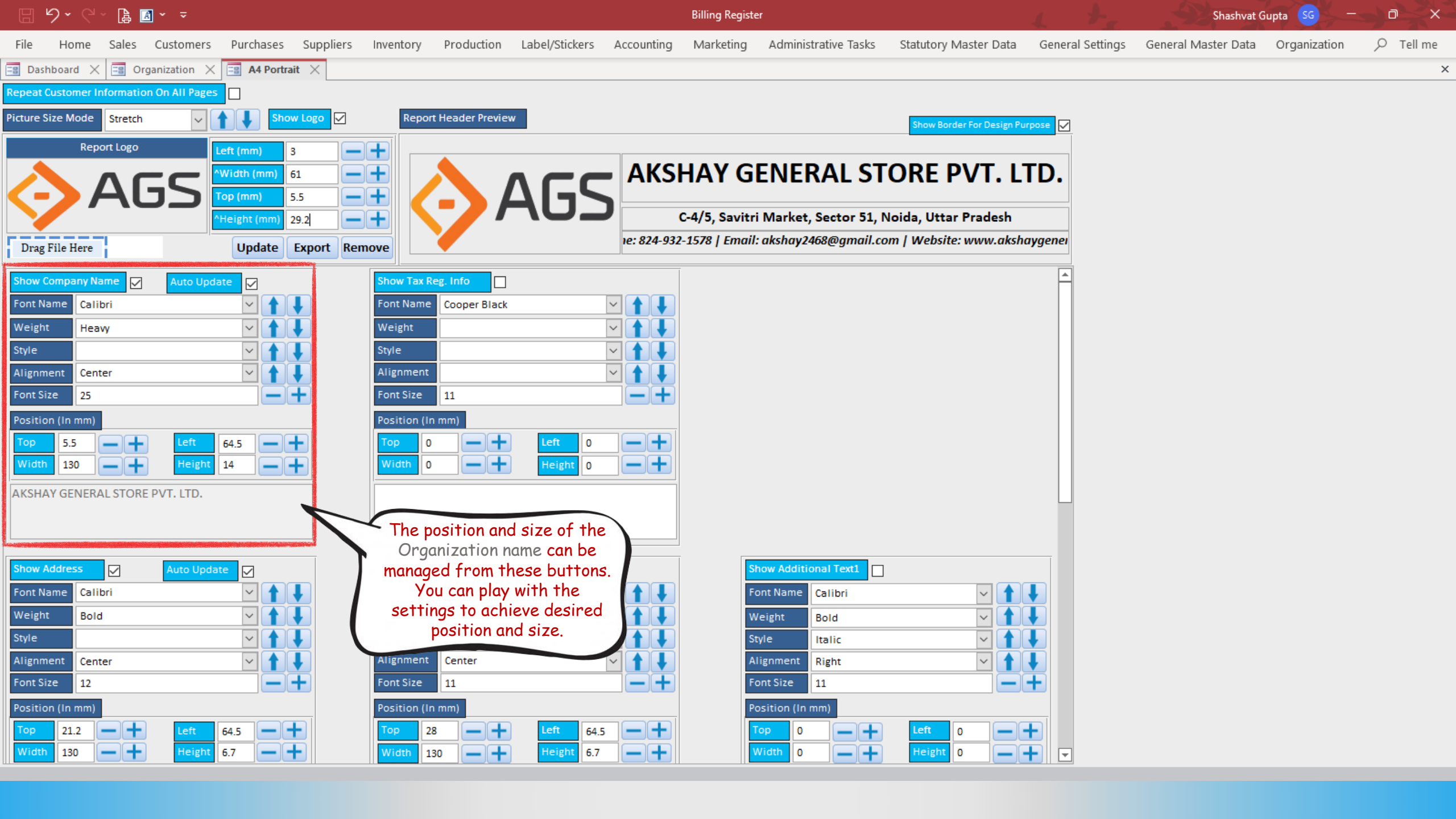
Record: 1 of 4 No Filter Search

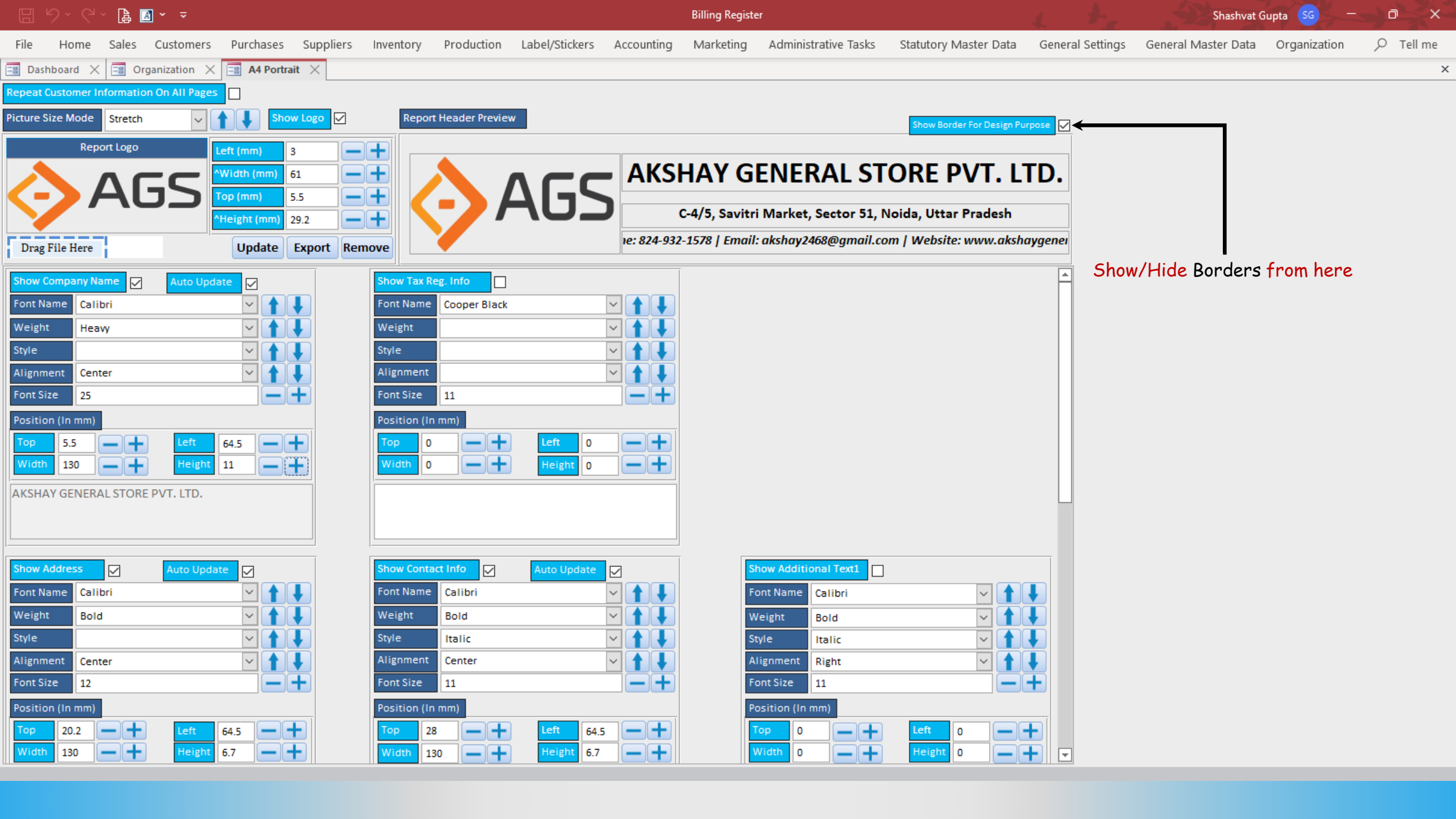

Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
A4 Portrait
Repeat Customer Information On All Pages
Picture Size Mode
Stretch
Show Logo
Report Header Preview
Show Border For Design Purpose
Report Logo
LOGO
Left (mm) 3
^Width (mm) 60
Top (mm) 3
^Height (mm) 32
Drag File Here
Update
Export
Remove
LOGO
IAY GENERAL STORE PVT.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
ıe: 824-932-1578 | Email: akshay2468@gmail.com | Website: www.akshaygener
Show Company Name
Auto Update
Font Name Calibri
Weight Heavy
Style
Alignment Center
Font Size 35
Position (In mm)
Top 5.5
Left 64.5
Width 130
Height 14
AKSHAY GENERAL STORE PVT. LTD.
Show Tax Reg. Info
Font Name Cooper Black
Weight
Style
Alignment
Font Size 11
Position (In mm)
Top 0
Left 0
Width 0
Height 0
Show Address
Auto Update
Font Name Calibri
Weight Bold
Style
Alignment Center
Font Size 12
Position (In mm)
Top 21.2
Left 64.5
Width 130
Height 6.7
Show Contact Info
Auto Update
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 11
Position (In mm)
Top 28
Left 64.5
Width 130
Height 6.7
Show Additional Text1
Font Name Calibri
Weight Bold
Style Italic
Alignment Right
Font Size 11
Position (In mm)
Top 0
Left 0
Width 0
Height 0
Let's set our logo first.
Click here on Update
button and
choose your desired
logo image.

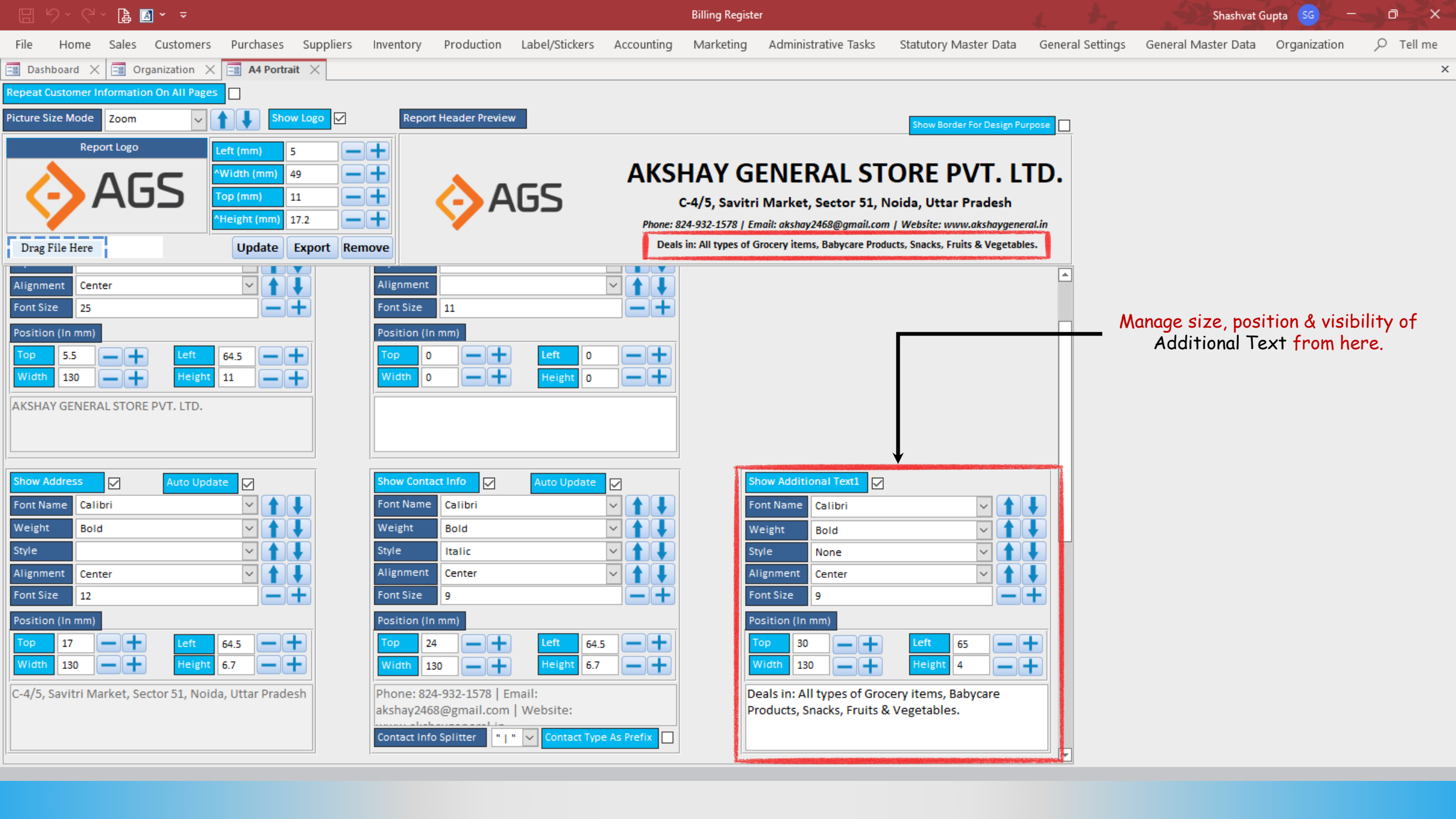

Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
A4 Portrait
Repeat Customer Information On All Pages
Picture Size Mode
Stretch
Show Logo
Report Header Preview
Show Border For Design Purpose
Image to Open
This PC › Local Disk (C:) › Users › shash › Downloads ›
Search Downloads
Organize
New folder
SS How to Setup
TIS Workshop
Microsoft Access
Desktop
User
This PC
3D Objects
Desktop
Documents
Downloads
Music
Pictures
Videos
Local Disk (C:)
Name
Date modified
Type
Size
Today (2)
ags-logo.png 17-12-2022 15:19 PNG File 61 KB
Old Folder 17-12-2022 15:20 File folder
File name: ags-logo.png
Image Files (*.jpg;*.png;*.gif;*.b
Tools
OK
Cancel
STORE PVT.
1, Noida, Uttar Pradesh
l.com | Website: www.akshaygene
Style
Alignment
Center
Font Size
12
Position (In mm)
Top
21.2
Left
64.5
Width
130
Height
6.7
Style
Italic
Alignment
Center
Font Size
11
Position (In mm)
Top
28
Left
64.5
Width
130
Height
6.7
Style
Italic
Alignment
Right
Font Size
11
Position (In mm)
Top
0
Left
0
Width
0
Height
0

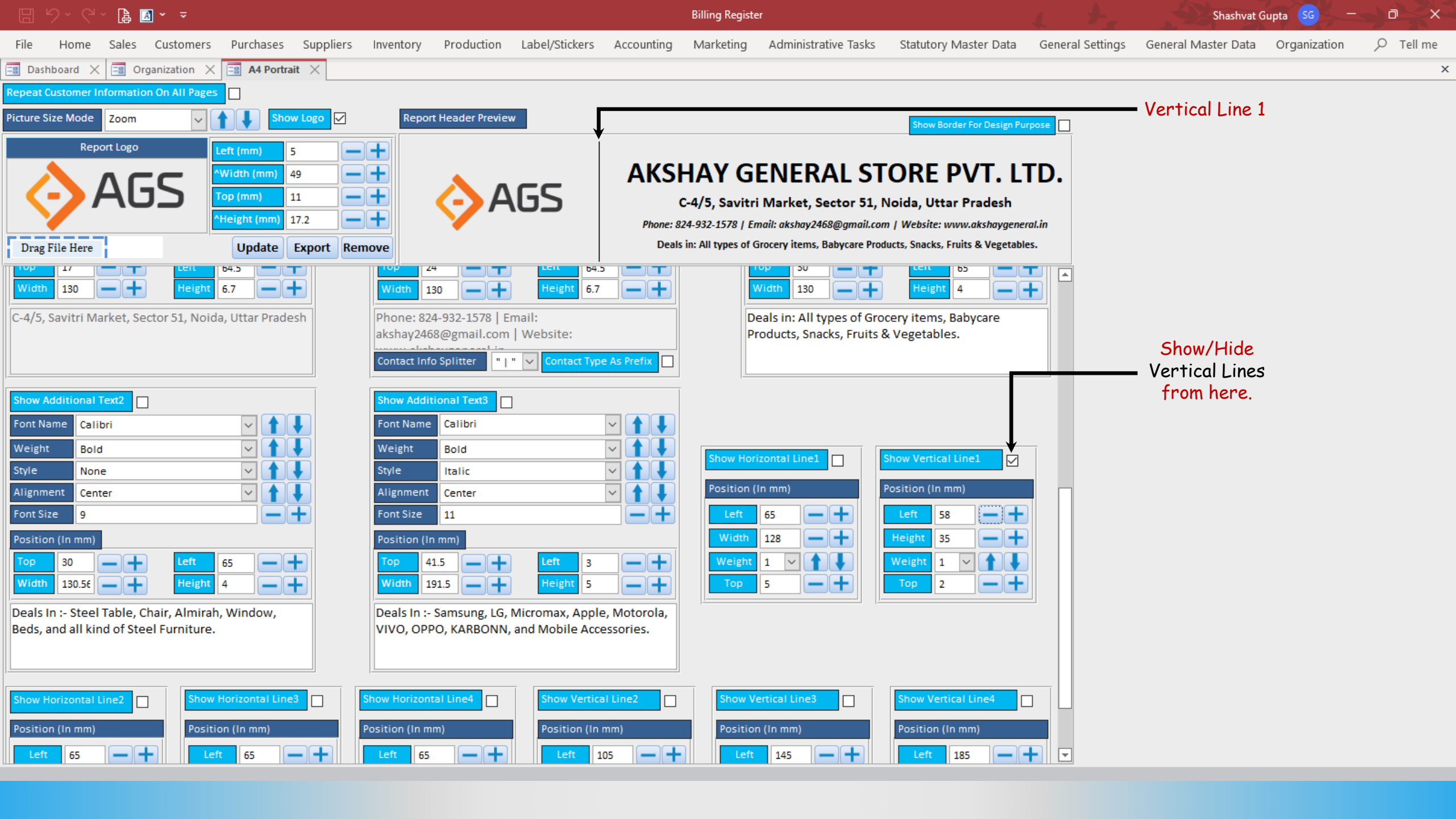

Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
A4 Portrait
Repeat Customer Information On All Pages
Picture Size Mode
Stretch
Show Logo
Report Header Preview
Show Border For Design Purpose
Report Logo
AGS
Left (mm) 3
^Width (mm) 61
Top (mm) 5
^Height (mm) 29
Drag File Here
Update
Export
Remove
AGS
IAY GENERAL STORE PVT.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
ıe: 824-932-1578 | Email: akshay2468@gmail.com | Website: www.akshaygenei
In the Report Header Preview section, we can see the preview - how the report header would look like.
Show Company Name
Font Name Calibri
Weight Heavy
Style
Alignment Center
Font Size 35
Position (In mm)
Top 5.5
Left 64.5
Width 130
Height 14
AKSHAY GENERAL STORE PVT. LTD.
ow Tax Reg. Info
Font Name Cooper Black
Veight
tyle
Alignment
Font Size 11
Position (In mm)
Top 0
Left 0
Width 0
Height 0
Show Address
Auto Update
Font Name Calibri
Weight Bold
Style
Alignment Center
Font Size 12
Position (In mm)
Top 21.2
Left 64.5
Width 130
Height 6.7
Show Contact Info
Auto Update
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 11
Position (In mm)
Top 28
Left 64.5
Width 130
Height 6.7
Show Additional Text1
Font Name Calibri
Weight Bold
Style Italic
Alignment Right
Font Size 11
Position (In mm)
Top 0
Left 0
Width 0
Height 0

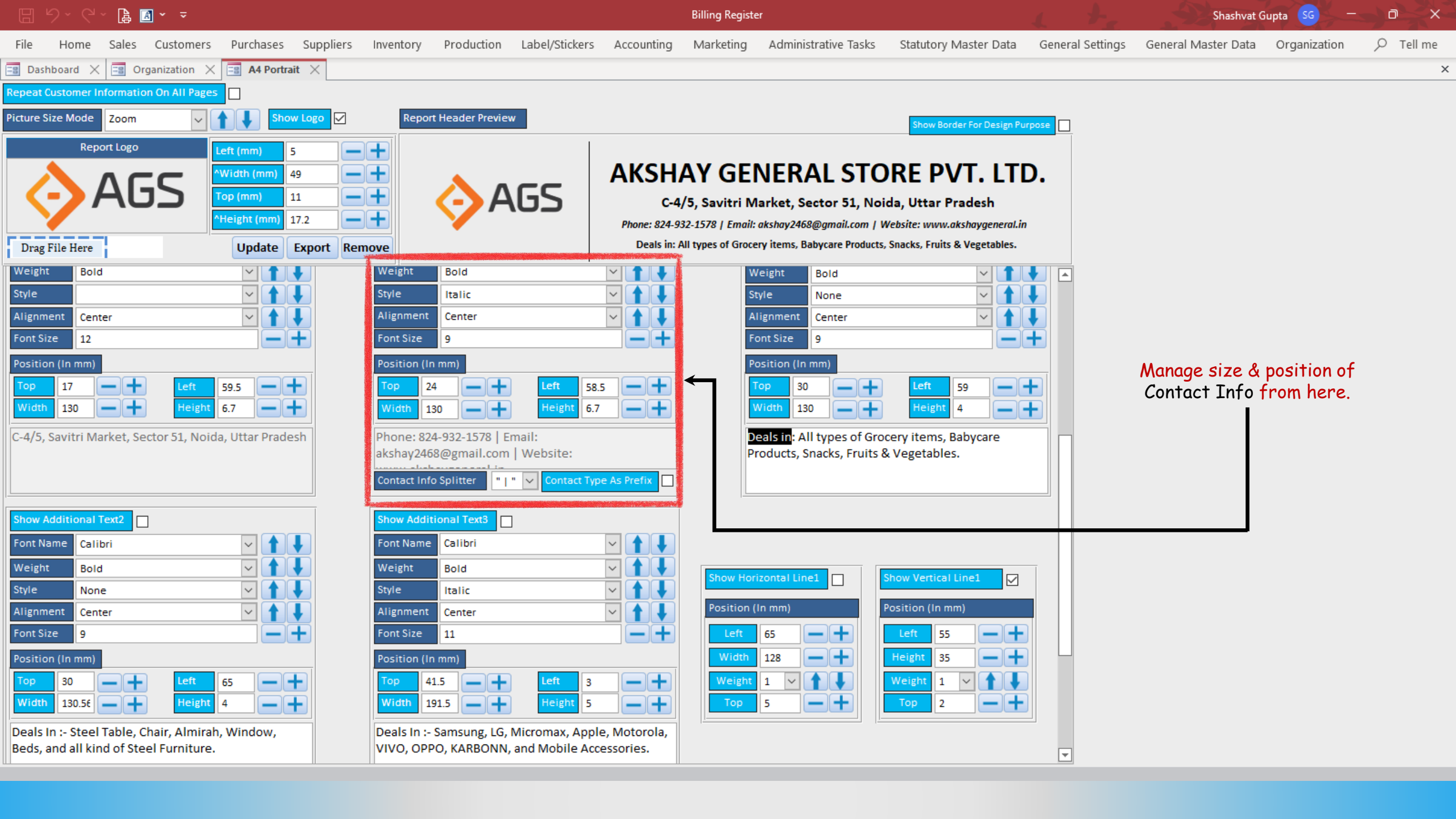

Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
A4 Portrait
Repeat Customer Information On All Pages
Picture Size Mode
Stretch
Show Logo
Report Header Preview
Show Border For Design Purpose
Report Logo
AGS
Drag File Here
Left (mm) 3
^Width (mm) 61
Top (mm) 5
^Height (mm) 29
Update
Export
Remove
The position and size of the logo can be managed from these buttons. You can play with the settings to achieve desired position and size of the logo.
IAY GENERAL STORE PVT.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Email: akshay2468@gmail.com | Website: www.akshaygener
Show Company Name
Auto Update
Font Name Calibri
Weight Heavy
Style
Alignment Center
Font Size 35
Position (In mm)
Top 5.5
Left 64.5
Width 130
Height 14
AKSHAY GENERAL STORE PVT. LTD.
Show Tax Reg. I
Font Name
Weight
Style
Alignment
Font Size 11
Position (In mm)
Top 0
Left 0
Width 0
Height 0
Show Address
Auto Update
Font Name Calibri
Weight Bold
Style
Alignment Center
Font Size 12
Position (In mm)
Top 21.2
Left 64.5
Width 130
Height 6.7
Show Contact Info
Auto Update
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 11
Position (In mm)
Top 28
Left 64.5
Width 130
Height 6.7
Show Additional Text1
Font Name Calibri
Weight Bold
Style Italic
Alignment Right
Font Size 11
Position (In mm)
Top 0
Left 0
Width 0
Height 0

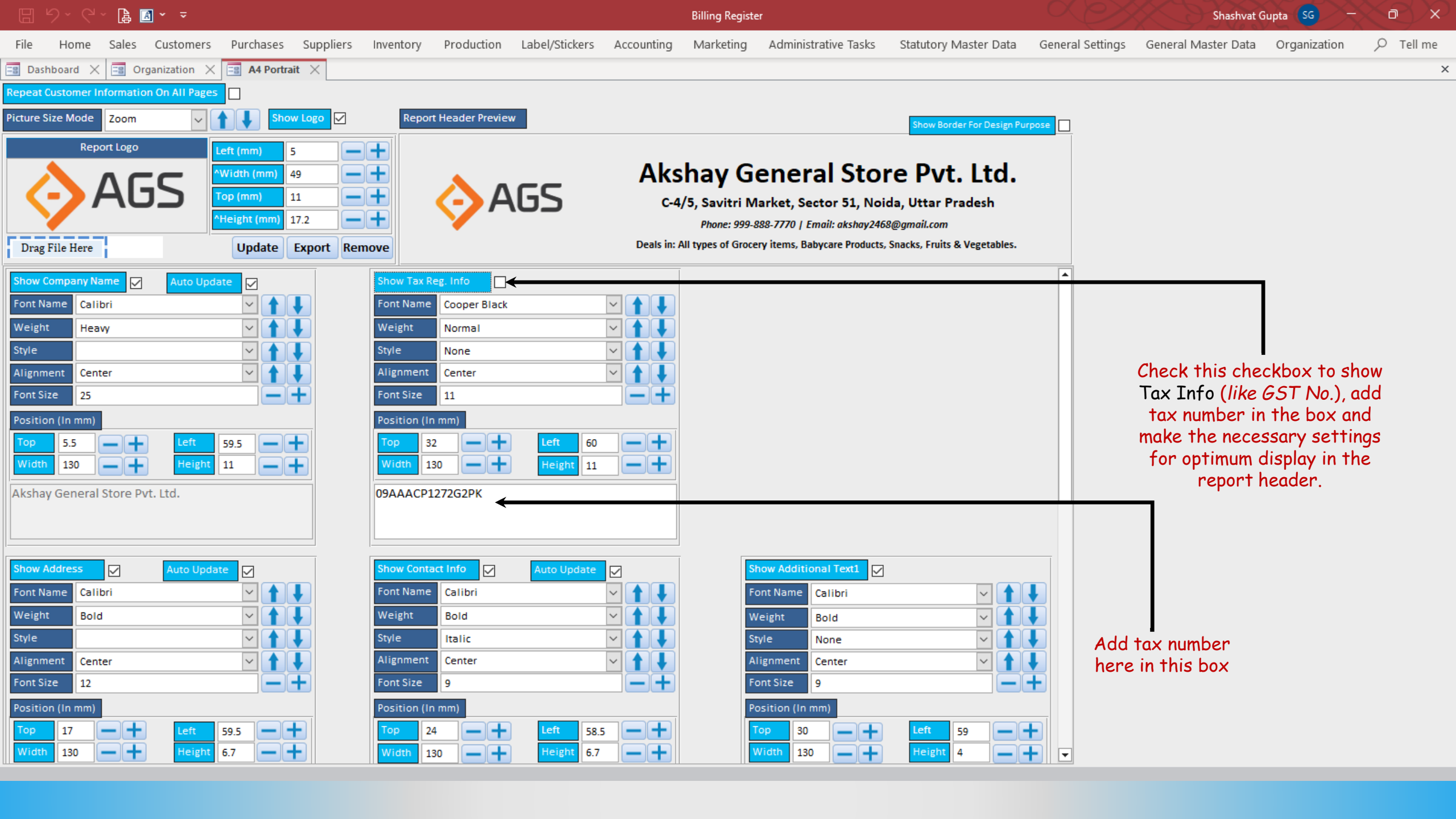

Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
A4 Portrait
Repeat Customer Information On All Pages
Picture Size Mode
Stretch
Show Logo
Report Header Preview
Show Border For Design Purpose
Report Logo
Left (mm) 3
^Width (mm) 61
Top (mm) 5.5
^Height (mm) 29.2
Drag File Here
Update
Export
Remove
AKSHAY GENERAL STORE PVT. LTD.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
ıe: 824-932-1578 | Email: akshay2468@gmail.com | Website: www.akshaygeneı
Show Company Name
Auto Update
Font Name Calibri
Weight Heavy
Style
Alignment Center
Font Size 25
Position (In mm)
Top 5.5
Left 64.5
Width 130
Height 14
AKSHAY GENERAL STORE PVT. LTD.
Show Tax Reg. Info
Font Name Cooper Black
Weight
Style
Alignment
Font Size 11
Position (In mm)
Top 0
Left 0
Width 0
Height 0
The position and size of the Organization name can be managed from these buttons. You can play with the settings to achieve desired position and size.
Show Address
Auto Update
Font Name Calibri
Weight Bold
Style
Alignment Center
Font Size 12
Position (In mm)
Top 21.2
Left 64.5
Width 130
Height 6.7
Alignment Center
Font Size 11
Position (In mm)
Top 28
Left 64.5
Width 130
Height 6.7
Show Additional Text1
Font Name Calibri
Weight Bold
Style Italic
Alignment Right
Font Size 11
Position (In mm)
Top 0
Left 0
Width 0
Height 0

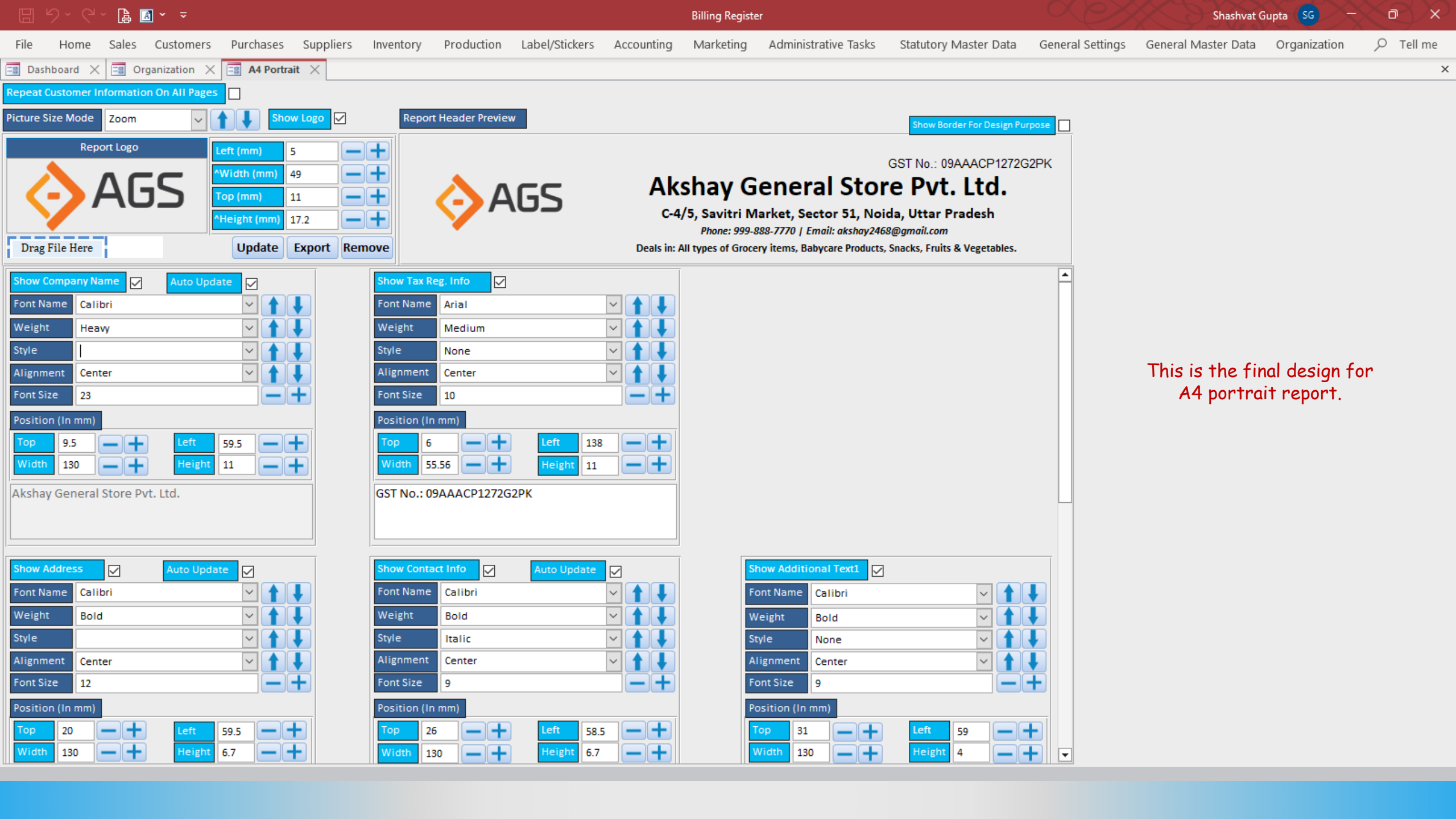

Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
A4 Portrait
Repeat Customer Information On All Pages
Picture Size Mode
Stretch
Show Logo
Report Header Preview
Show Border For Design Purpose
Report Logo
Left (mm) 3
^Width (mm) 61
Top (mm) 5.5
^Height (mm) 29.2
Drag File Here
Update
Export
Remove
AKSHAY GENERAL STORE PVT. LTD.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Show/Hide Borders from here
Show Company Name
Auto Update
Font Name Calibri
Weight Heavy
Style
Alignment Center
Font Size 25
Position (In mm)
Top 5.5
Left 64.5
Width 130
Height 11
AKSHAY GENERAL STORE PVT. LTD.
Show Tax Reg. Info
Font Name Cooper Black
Weight
Style
Alignment
Font Size 11
Position (In mm)
Top 0
Left 0
Width 0
Height 0
Show Address
Auto Update
Font Name Calibri
Weight Bold
Style
Alignment Center
Font Size 12
Position (In mm)
Top 20.2
Left 64.5
Width 130
Height 6.7
Show Contact Info
Auto Update
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 11
Position (In mm)
Top 28
Left 64.5
Width 130
Height 6.7
Show Additional Text1
Font Name Calibri
Weight Bold
Style Italic
Alignment Right
Font Size 11
Position (In mm)
Top 0
Left 0
Width 0
Height 0


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
A4 Portrait
Repeat Customer Information On All Pages
Picture Size Mode
Zoom
Show Logo
Report Header Preview
Show Border For Design Purpose
Report Logo
AGS
Left (mm) 5
^Width (mm) 49
Top (mm) 11
^Height (mm) 17.2
Drag File Here
Update
Export
Remove
AKSHAY GENERAL STORE PVT. LTD.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Phone: 824-932-1578 | Email: akshay2468@gmail.com | Website: www.akshaygeneral.in
Deals in: All types of Grocery items, Babycare Products, Snacks, Fruits & Vegetables.
Alignment Center
Font Size 25
Position (In mm)
Top 5.5
Left 64.5
Width 130
Height 11
AKSHAY GENERAL STORE PVT. LTD.
Alignment
Font Size 11
Position (In mm)
Top 0
Left 0
Width 0
Height 0
Show Address
Auto Update
Font Name Calibri
Weight Bold
Style
Alignment Center
Font Size 12
Position (In mm)
Top 17
Left 64.5
Width 130
Height 6.7
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Show Contact Info
Auto Update
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 9
Position (In mm)
Top 24
Left 64.5
Width 130
Height 6.7
Phone: 824-932-1578 | Email: akshay2468@gmail.com | Website:
Contact Info Splitter " | "
Contact Type As Prefix
Show Additional Text1
Font Name Calibri
Weight Bold
Style None
Alignment Center
Font Size 9
Position (In mm)
Top 30
Left 65
Width 130
Height 4
Deals in: All types of Grocery items, Babycare Products, Snacks, Fruits & Vegetables.
Manage size, position & visibility of Additional Text from here.


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
A4 Portrait
Repeat Customer Information On All Pages
Picture Size Mode
Zoom
Show Logo
Report Header Preview
Show Border For Design Purpose
Report Logo
Left (mm) 5
^Width (mm) 49
Top (mm) 11
^Height (mm) 17.2
Drag File Here
Update
Export
Remove
AKSHAY GENERAL STORE PVT. LTD.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Phone: 824-932-1578 | Email: akshay2468@gmail.com | Website: www.akshaygeneral.in
Deals in: All types of Grocery items, Babycare Products, Snacks, Fruits & Vegetables.
Vertical Line 1
Show/Hide Vertical Lines from here.
Width 130
Height 6.7
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Phone: 824-932-1578 | Email: akshay2468@gmail.com | Website:
Contact Info Splitter
Contact Type As Prefix
Deals in: All types of Grocery items, Babycare Products, Snacks, Fruits & Vegetables.
Show Additional Text2
Font Name Calibri
Weight Bold
Style None
Alignment Center
Font Size 9
Position (In mm)
Top 30
Left 65
Width 130.56
Height 4
Deals In :- Steel Table, Chair, Almirah, Window, Beds, and all kind of Steel Furniture.
Show Additional Text3
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 11
Top 41.5
Left 3
Width 191.5
Height 5
Deals In :- Samsung, LG, Micromax, Apple, Motorola, VIVO, OPPO, KARBONN, and Mobile Accessories.
Show Horizontal Line1
Position (In mm)
Left 65
Width 128
Weight 1
Top 5
Show Vertical Line1
Left 58
Height 35
Weight 1
Top 2
Show Horizontal Line2
Show Horizontal Line3
Show Horizontal Line4
Show Vertical Line2
Show Vertical Line3
Show Vertical Line4
Left 65
Left 105
Left 145
Left 185


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
A4 Portrait
Repeat Customer Information On All Pages
Picture Size Mode
Zoom
Show Logo
Report Header Preview
Show Border For Design Purpose
Report Logo
Left (mm) 5
^Width (mm) 49
Top (mm) 11
^Height (mm) 17.2
Drag File Here
Update
Export
Remove
AKSHAY GENERAL STORE PVT. LTD.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Phone: 824-932-1578 | Email: akshay2468@gmail.com | Website: www.akshaygeneral.in
Deals in: All types of Grocery items, Babycare Products, Snacks, Fruits & Vegetables.
Weight Bold
Style
Alignment Center
Font Size 12
Position (In mm)
Top 17
Left 59.5
Width 130
Height 6.7
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Weight Bold
Style Italic
Alignment Center
Font Size 9
Position (In mm)
Top 24
Left 58.5
Width 130
Height 6.7
Phone: 824-932-1578 | Email: akshay2468@gmail.com | Website:
Contact Info Splitter " | "
Contact Type As Prefix
Weight Bold
Style None
Alignment Center
Font Size 9
Position (In mm)
Top 30
Left 59
Width 130
Height 4
Deals in: All types of Grocery items, Babycare Products, Snacks, Fruits & Vegetables.
Manage size & position of Contact Info from here.
Show Additional Text2
Font Name Calibri
Weight Bold
Style None
Alignment Center
Font Size 9
Position (In mm)
Top 30
Left 65
Width 130.56
Height 4
Deals In :- Steel Table, Chair, Almirah, Window, Beds, and all kind of Steel Furniture.
Show Additional Text3
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 11
Position (In mm)
Top 41.5
Left 3
Width 191.5
Height 5
Deals In :- Samsung, LG, Micromax, Apple, Motorola, VIVO, OPPO, KARBONN, and Mobile Accessories.
Show Horizontal Line1
Position (In mm)
Left 65
Width 128
Weight 1
Top 5
Show Vertical Line1
Position (In mm)
Left 55
Height 35
Weight 1
Top 2


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
A4 Portrait
Repeat Customer Information On All Pages
Picture Size Mode
Zoom
Show Logo
Report Header Preview
Show Border For Design Purpose
Report Logo
Left (mm) 5
^Width (mm) 49
Top (mm) 11
^Height (mm) 17.2
Drag File Here
Update
Export
Remove
Akshay General Store Pvt. Ltd.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Phone: 999-888-7770 | Email: akshay2468@gmail.com
Deals in: All types of Grocery items, Babycare Products, Snacks, Fruits & Vegetables.
Show Company Name
Auto Update
Font Name Calibri
Weight Heavy
Style
Alignment Center
Font Size 25
Position (In mm)
Top 5.5
Left 59.5
Width 130
Height 11
Akshay General Store Pvt. Ltd.
Show Tax Reg. Info
Font Name Cooper Black
Weight Normal
Style None
Alignment Center
Font Size 11
Position (In mm)
Top 32
Left 60
Width 130
Height 11
09AAACP1272G2PK
Show Address
Auto Update
Font Name Calibri
Weight Bold
Style
Alignment Center
Font Size 12
Position (In mm)
Top 17
Left 59.5
Width 130
Height 6.7
Show Contact Info
Auto Update
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 9
Position (In mm)
Top 24
Left 58.5
Width 130
Height 6.7
Show Additional Text1
Font Name Calibri
Weight Bold
Style None
Alignment Center
Font Size 9
Position (In mm)
Top 30
Left 59
Width 130
Height 4
Check this checkbox to show Tax Info (like GST No.), add tax number in the box and make the necessary settings for optimum display in the report header.
Add tax number here in this box


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
A4 Portrait
Repeat Customer Information On All Pages
Picture Size Mode
Zoom
Show Logo
Report Header Preview
Show Border For Design Purpose
Report Logo
Left (mm) 5
^Width (mm) 49
Top (mm) 11
^Height (mm) 17.2
Drag File Here
Update
Export
Remove
GST No.: 09AAACP1272G2PK
Akshay General Store Pvt. Ltd.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Phone: 999-888-7770 | Email: akshay2468@gmail.com
Deals in: All types of Grocery items, Babycare Products, Snacks, Fruits & Vegetables.
Show Company Name
Auto Update
Font Name Calibri
Weight Heavy
Style
Alignment Center
Font Size 23
Position (In mm)
Top 9.5
Left 59.5
Width 130
Height 11
Akshay General Store Pvt. Ltd.
Show Tax Reg. Info
Font Name Arial
Weight Medium
Style None
Alignment Center
Font Size 10
Position (In mm)
Top 6
Left 138
Width 55.56
Height 11
GST No.: 09AAACP1272G2PK
Show Address
Auto Update
Font Name Calibri
Weight Bold
Style
Alignment Center
Font Size 12
Position (In mm)
Top 20
Left 59.5
Width 130
Height 6.7
Show Contact Info
Auto Update
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 9
Position (In mm)
Top 26
Left 58.5
Width 130
Height 6.7
Show Additional Text1
Font Name Calibri
Weight Bold
Style None
Alignment Center
Font Size 9
Position (In mm)
Top 31
Left 59
Width 130
Height 4
This is the final design for
A4 portrait report.

ORGANIZATION

Basic Details | Report Header

Copy
Delete
Created On
First Header

REPORT HEADER INPUT DATA

Header Data Created On

Basic Details :
Organization Full Name: Akshay General Store Pvt. Ltd.

Contact Details :
Complete Address: C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
PIN Code: 201305
^ Website: www.akshay-general.in

View/Edit Header Design
Thermal Report 80(70) mm | A4 Portrait

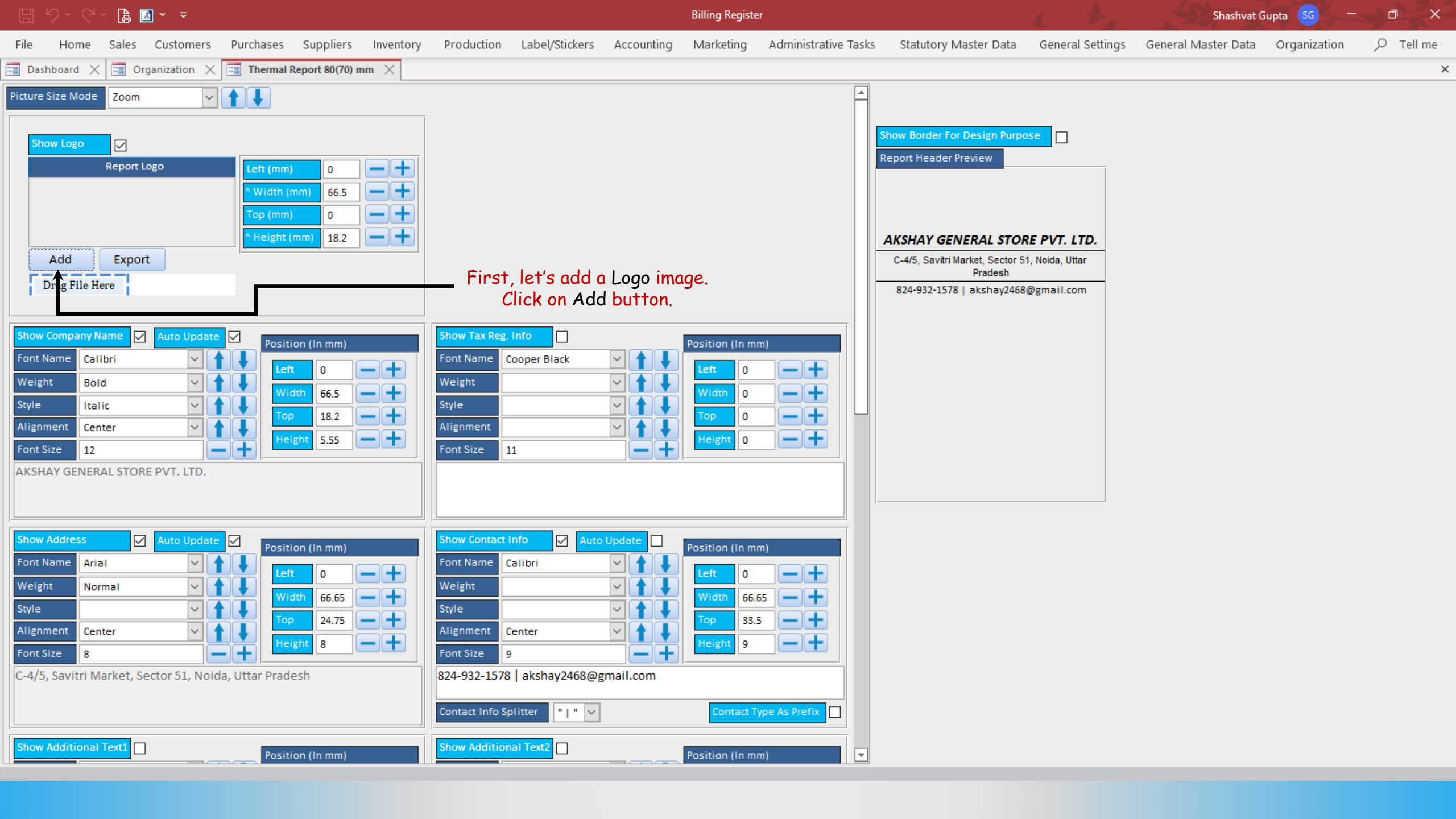
Reload Data From Basic Details Tab

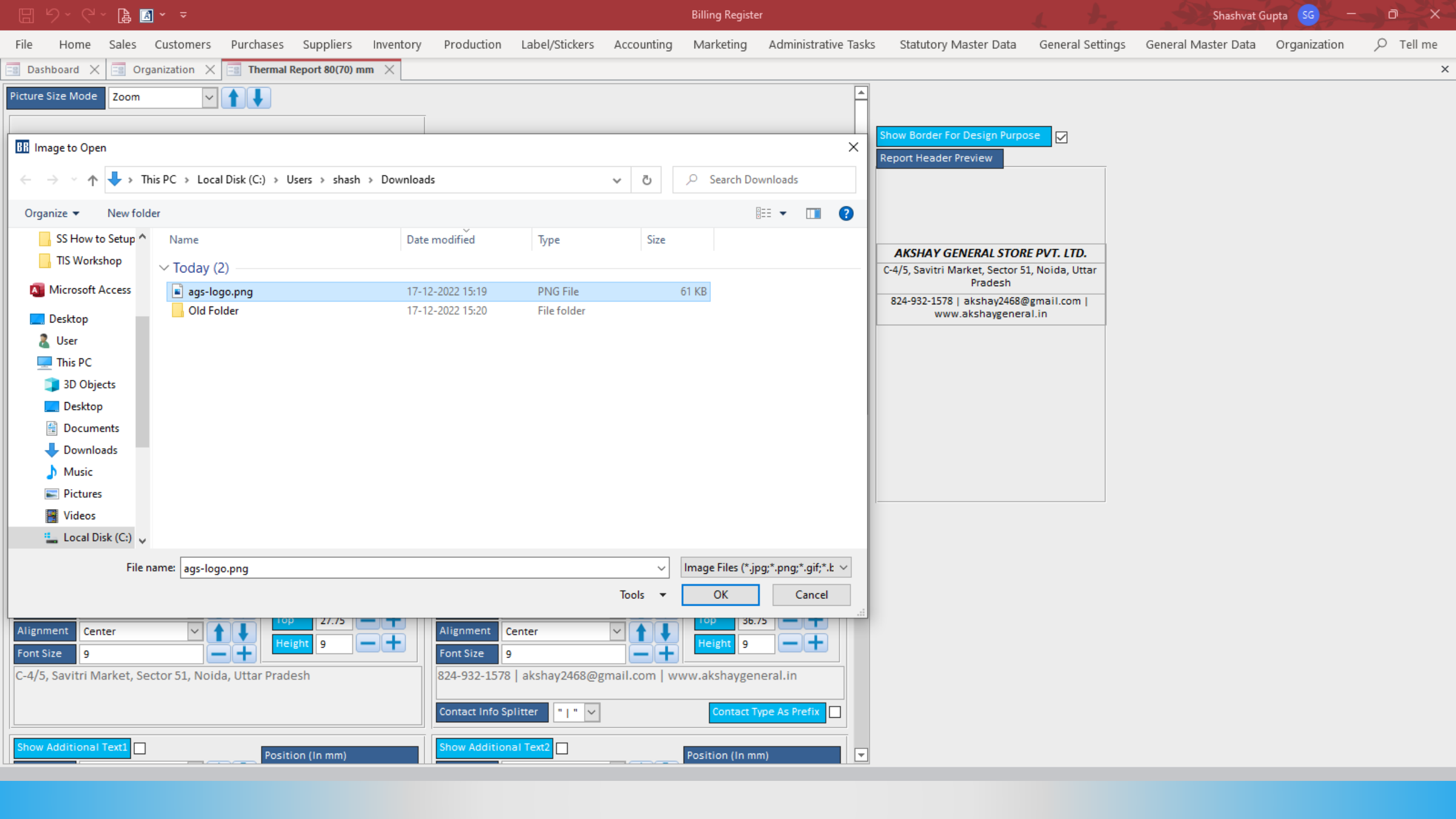
Communication Details :

^ Type	Contact Number / ID	Default	
Email	akshay2468@gmail.com	☑	Delete
Phone	999-888-7770	☑	Delete
Phone	824-932-1578	☐	Delete
Phone	847-955-4661	☐	Delete

Record: 1 of 4 | No Filter | Search

Now, let's proceed to setup/design Thermal Report


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
Thermal Report 80(70) mm
Picture Size Mode
Zoom
Show Logo
Report Logo
Left (mm) 0
^ Width (mm) 66.5
Top (mm) 0
^ Height (mm) 18.2
Add
Export
Drag File Here
First, let's add a Logo image.
Click on Add button.
Show Company Name
Auto Update
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 12
Position (In mm)
Left 0
Width 66.5
Top 18.2
Height 5.55
AKSHAY GENERAL STORE PVT. LTD.
Show Tax Reg. Info
Font Name Cooper Black
Weight
Style
Alignment
Font Size 11
Position (In mm)
Left 0
Width 0
Top 0
Height 0
Show Address
Auto Update
Font Name Arial
Weight Normal
Style
Alignment Center
Font Size 8
Position (In mm)
Left 0
Width 66.65
Top 24.75
Height 8
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Show Contact Info
Auto Update
Font Name Calibri
Weight
Style
Alignment Center
Font Size 9
Position (In mm)
Left 0
Width 66.65
Top 33.5
Height 9
824-932-1578 | akshay2468@gmail.com
Contact Info Splitter " | "
Contact Type As Prefix
Show Additional Text1
Position (In mm)
Show Additional Text2
Position (In mm)
Show Border For Design Purpose
Report Header Preview
AKSHAY GENERAL STORE PVT. LTD.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
824-932-1578 | akshay2468@gmail.com


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
Thermal Report 80(70) mm
Picture Size Mode
Zoom
Image to Open
This PC › Local Disk (C:) › Users › shash › Downloads
Search Downloads
Organize
New folder
SS How to Setup
TIS Workshop
Microsoft Access
Desktop
User
This PC
3D Objects
Desktop
Documents
Downloads
Music
Pictures
Videos
Local Disk (C:)
Name
Date modified
Type
Size
Today (2)
ags-logo.png 17-12-2022 15:19 PNG File 61 KB
Old Folder 17-12-2022 15:20 File folder
File name: ags-logo.png
Image Files (*.jpg;*.png;*.gif;*.b
Tools
OK
Cancel
Show Border For Design Purpose
Report Header Preview
AKSHAY GENERAL STORE PVT. LTD.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
824-932-1578 | akshay2468@gmail.com | www.akshaygeneral.in
Alignment
Center
Font Size
9
Height
9
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
824-932-1578 | akshay2468@gmail.com | www.akshaygeneral.in
Contact Info Splitter
" | "
Contact Type As Prefix
Show Additional Text1
Position (In mm)
Show Additional Text2
Position (In mm)

Billing Register

Shashvat Gupta SG

File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me

Dashboard | Organization | Thermal Report 80(70) mm

Picture Size Mode: Zoom

Show Logo

Report Logo

AGS

Left (mm): 0
^ Width (mm): 66.5
Top (mm): 0
^ Height (mm): 18.2

Update Export Remove

Drag File Here

Just as in A4 portrait,
play with the various settings here to
achieve your desired
size & positions of all the sections.

Show Border For Design Purpose

Report Header Preview

AGS

AKSHAY GENERAL STORE PVT. LTD.

C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh

824-932-1578 | akshay2468@gmail.com | www.akshaygeneral.in

Show Company Name | Auto Update

Font Name: Calibri
Weight: Bold
Style: Italic
Alignment: Center
Font Size: 12

Position (In mm)
Left: 0
Width: 66.5
Top: 18.2
Height: 5.55

AKSHAY GENERAL STORE PVT. LTD.

Show Tax Reg. Info

Font Name: Cooper Black
Weight:
Style:
Alignment:
Font Size: 11

Position (In mm)
Left: 0
Width: 0
Top: 0
Height: 0

Show Address | Auto Update

Font Name: Arial
Weight: Normal
Style:
Alignment: Center
Font Size: 8

Position (In mm)
Left: 0
Width: 66.65
Top: 24.75
Height: 8

C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh

Show Contact Info | Auto Update

Font Name: Calibri
Weight:
Style:
Alignment: Center
Font Size: 9

Position (In mm)
Left: 0
Width: 66.65
Top: 33.5
Height:

824-932-1578 | akshay2468@gmail.com | www.akshaygeneral.in

Contact Info Splitter: " | "

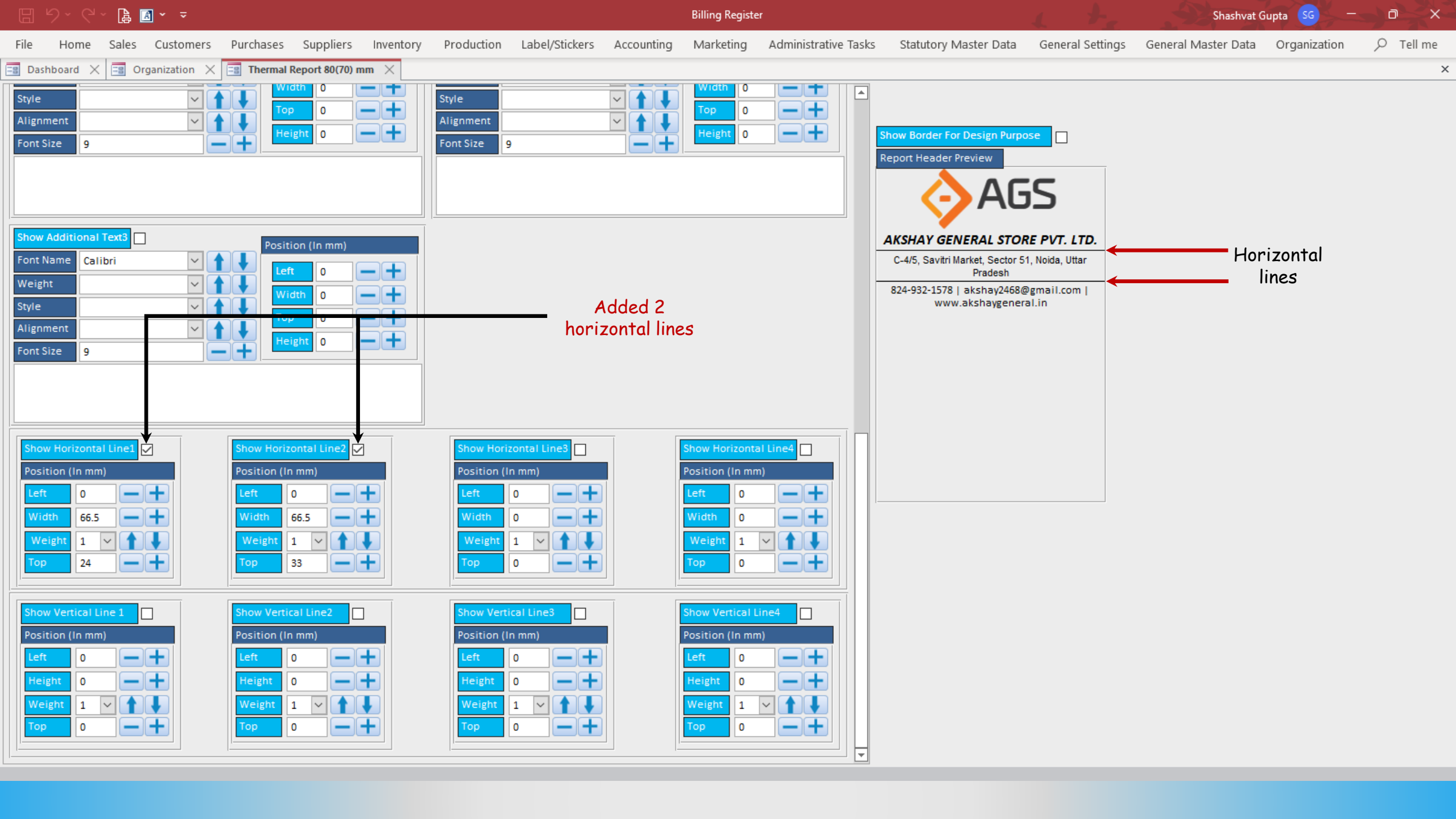
Contact Type As Prefix

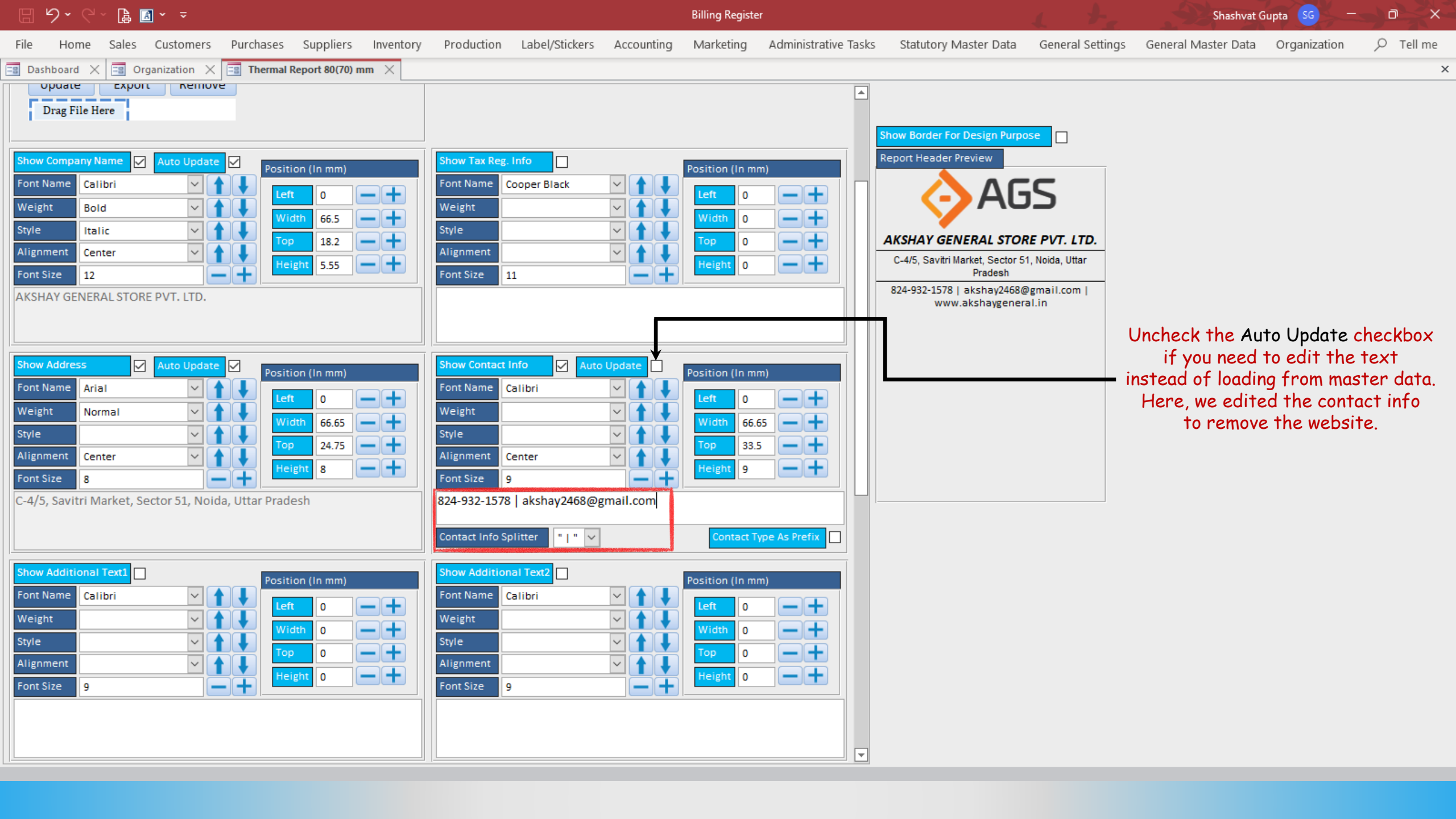
Show Additional Text1

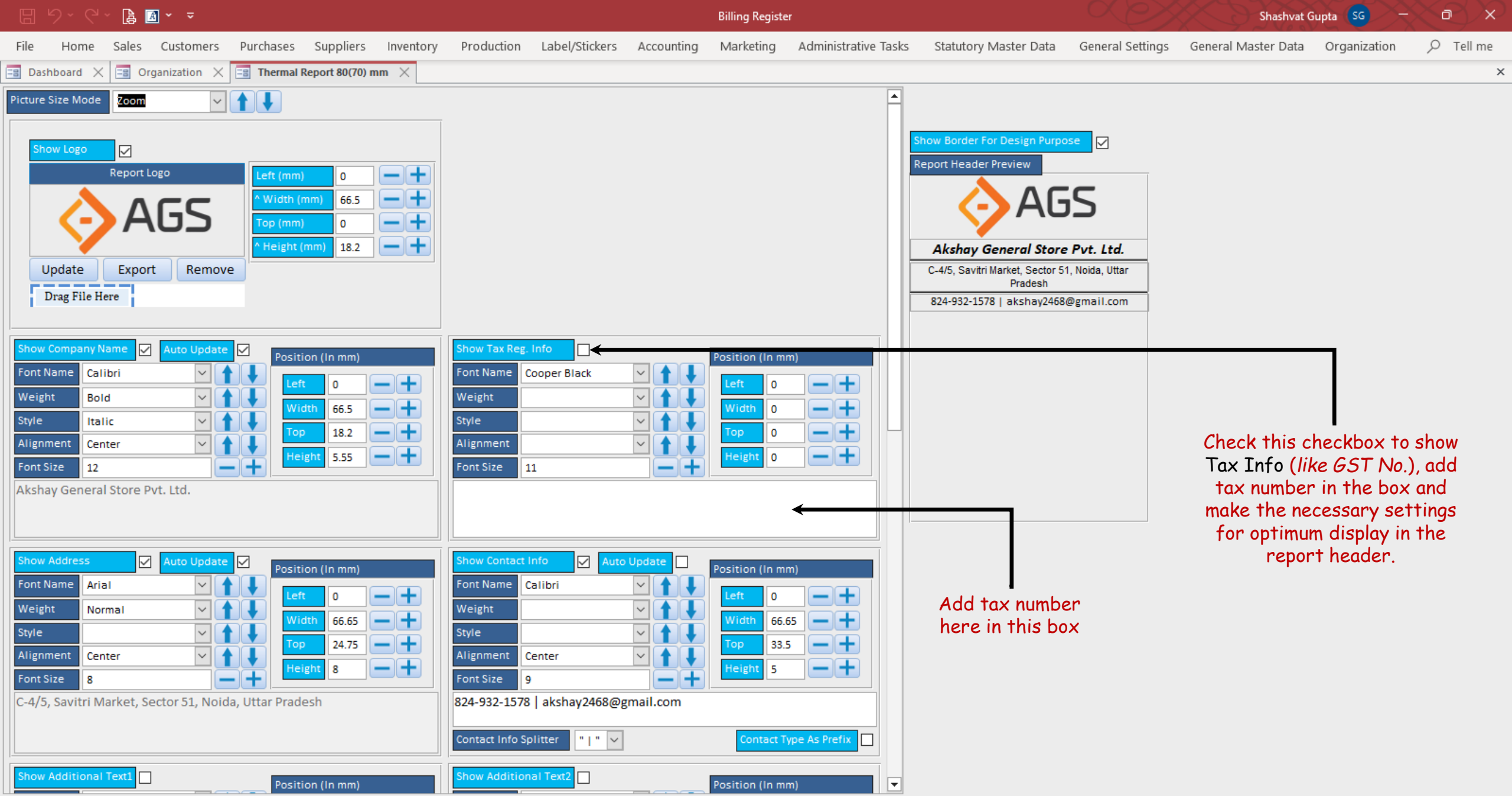
Position (In mm)

Show Additional Text2

Position (In mm)


Billing Register
Shashvat Gupta
File
Home
Sales
Customers
Purchases
Suppliers
Inventory
Production
Label/Stickers
Accounting
Marketing
Administrative Tasks
Statutory Master Data
General Settings
General Master Data
Organization
Tell me
Dashboard
Organization
Thermal Report 80(70) mm
Style
Alignment
Font Size
9
Width
Top
Height
Show Additional Text3
Font Name
Calibri
Weight
Position (In mm)
Left
Show Horizontal Line1
Show Horizontal Line2
Show Horizontal Line3
Show Horizontal Line4
66.5
24
33
Show Vertical Line 1
Show Vertical Line2
Show Vertical Line3
Show Vertical Line4
Show Border For Design Purpose
Report Header Preview
AKSHAY GENERAL STORE PVT. LTD.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
824-932-1578 | akshay2468@gmail.com | www.akshaygeneral.in
Added 2 horizontal lines
Horizontal lines


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
Thermal Report 80(70) mm
Update Export Remove
Drag File Here
Show Company Name
Auto Update
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 12
Position (In mm)
Left 0
Width 66.5
Top 18.2
Height 5.55
AKSHAY GENERAL STORE PVT. LTD.
Show Tax Reg. Info
Font Name Cooper Black
Weight
Style
Alignment
Font Size 11
Position (In mm)
Left 0
Width 0
Top 0
Height 0
Show Address
Auto Update
Font Name Arial
Weight Normal
Style
Alignment Center
Font Size 8
Position (In mm)
Left 0
Width 66.65
Top 24.75
Height 8
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Show Contact Info
Auto Update
Font Name Calibri
Weight
Style
Alignment Center
Font Size 9
Position (In mm)
Left 0
Width 66.65
Top 33.5
Height 9
824-932-1578 | akshay2468@gmail.com
Contact Info Splitter " | "
Contact Type As Prefix
Show Additional Text1
Font Name Calibri
Weight
Style
Alignment
Font Size 9
Position (In mm)
Left 0
Width 0
Top 0
Height 0
Show Additional Text2
Font Name Calibri
Weight
Style
Alignment
Font Size 9
Position (In mm)
Left 0
Width 0
Top 0
Height 0
Show Border For Design Purpose
Report Header Preview
AGS
AKSHAY GENERAL STORE PVT. LTD.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
824-932-1578 | akshay2468@gmail.com | www.akshaygeneral.in
Uncheck the Auto Update checkbox if you need to edit the text instead of loading from master data. Here, we edited the contact info to remove the website.


Billing Register
Shashvat Gupta
File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me
Dashboard
Organization
Thermal Report 80(70) mm
Picture Size Mode
Zoom
Show Logo
Report Logo
AGS
Left (mm) 0
^ Width (mm) 66.5
Top (mm) 0
^ Height (mm) 18.2
Update
Export
Remove
Drag File Here
Show Company Name
Auto Update
Font Name Calibri
Weight Bold
Style Italic
Alignment Center
Font Size 12
Position (In mm)
Left 0
Width 66.5
Top 18.2
Height 5.55
Akshay General Store Pvt. Ltd.
Show Tax Reg. Info
Font Name Cooper Black
Weight
Style
Alignment
Font Size 11
Position (In mm)
Left 0
Width 0
Top 0
Height 0
Show Address
Auto Update
Font Name Arial
Weight Normal
Style
Alignment Center
Font Size 8
Position (In mm)
Left 0
Width 66.65
Top 24.75
Height 8
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
Show Contact Info
Auto Update
Font Name Calibri
Weight
Style
Alignment Center
Font Size 9
Position (In mm)
Left 0
Width 66.65
Top 33.5
Height 5
824-932-1578 | akshay2468@gmail.com
Contact Info Splitter " | "
Contact Type As Prefix
Show Additional Text1
Position (In mm)
Show Additional Text2
Position (In mm)
Show Border For Design Purpose
Report Header Preview
AGS
Akshay General Store Pvt. Ltd.
C-4/5, Savitri Market, Sector 51, Noida, Uttar Pradesh
824-932-1578 | akshay2468@gmail.com
Check this checkbox to show Tax Info (like GST No.), add tax number in the box and make the necessary settings for optimum display in the report header.
Add tax number here in this box

Picture Size Mode: Zoom

Show Logo

Report Logo

Left (mm): 0
^ Width (mm): 66.5
Top (mm): 0
^ Height (mm): 18.2

Update | Export | Remove

Drag File Here

Show Company Name | Auto Update

Font Name: Calibri
Weight: Bold
Style: Italic
Alignment: Center
Font Size: 12

Position (In mm)
Left: 0
Width: 66.5
Top: 18.2
Height: 5.55

Akshay General Store Pvt. Ltd.

Show Tax Reg. Info

Font Name: Arial
Weight: Medium
Style:
Alignment: Center
Font Size: 8

Position (In mm)
Left: 0.02
Width: 66.65
Top: 34
Height: 5

GST No.: 09AAACP1272G2PK

Show Address | Auto Update

Font Name: Arial
Weight: Normal
Style:
Alignment: Center
Font Size: 8

Position (In mm)
Left: 0
Width: 66.65
Top: 24.75
Height: 5

C-4/5, Savitri Market, Sector 51, Noida, UP

Show Contact Info | Auto Update

Font Name: Calibri
Weight:
Style:
Alignment: Center
Font Size: 9

Position (In mm)
Left: 0
Width: 66.65
Top: 29.5
Height: 5

824-932-1578 | akshay2468@gmail.com

Contact Info Splitter: " | "
Contact Type As Prefix

Show Additional Text1 | Position (In mm)

Show Additional Text2 | Position (In mm)

Show Border For Design Purpose

Report Header Preview

Akshay General Store Pvt. Ltd.
C-4/5, Savitri Market, Sector 51, Noida, UP
824-932-1578 | akshay2468@gmail.com
GST No.: 09AAACP1272G2PK

Our setup/design is now complete.